

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES-JUNE 18<sup>th</sup>, 2019  
7:00 PM**

1. CALL TO ORDER                      TIME \_\_\_\_\_ 7:00PM \_\_\_\_\_                      PRESIDENT H. PETSKA
  
2. ROLL CALL                              PRESENT                                      SECRETARY D. KATTNER  
H. Petska                                        X    
B. Stevens                                        X    
D. Kattner                                          X    
P. Tierney                                          X    
G. Gillund                                          X    
R. Curran, Atty.                                  X    
R. Tobiasz, Chief                                  X    
J. Bordeau, Admin                                X    
Visitors  
    Mike Kempster, Paul Klicker, Todd Robel, and Kevin Hunter
  
3. MINUTES OF THE PREVIOUS MEETING                                      SECRETARY G. GILLUND  
MOTION TO APPROVE \_\_\_\_\_ D. KATTNER \_\_\_\_\_ SECOND \_\_\_\_\_ H. PETSKA \_\_\_\_\_ VOTE \_\_\_\_\_ AAMC \_\_\_\_\_
  
4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION                                      SECRETARY G. GILLUND  
MOTION TO APPROVE \_\_\_\_\_ H. PETSKA \_\_\_\_\_ SECOND \_\_\_\_\_ D. KATTNER \_\_\_\_\_ VOTE \_\_\_\_\_ AAMC \_\_\_\_\_
  
5. TREASURER'S REPORT    TREASURER P. TIERNEY  
MOTION TO APPROVE \_\_\_\_\_ P. TIERNEY \_\_\_\_\_ SECOND \_\_\_\_\_ H. PETSKA \_\_\_\_\_ VOTE \_\_\_\_\_ AAMC \_\_\_\_\_
  
6. ACCOUNTS PAYABLE    TREASURER P. TIERNEY  
MOTION TO APPROVE \_\_\_\_\_ P. TIERNEY \_\_\_\_\_ SECOND \_\_\_\_\_ D. KATTNER \_\_\_\_\_ VOTE \_\_\_\_\_ AAMC \_\_\_\_\_
  
7. COMMITTEES/REPORTS  
    A. ATTORNEY  
        **-There will be a public hearing regarding the budget on July 16<sup>th</sup>.**  
  
    B. BUSINESS REPORT  
        1. Review, discussion and possible action regarding bank reconciliations.  
            **-P. TIERNEY will complete bank reconciliations.**  
  
    C. INSURANCE  
        **-No report.**  
  
    D. BUILDING AND GROUNDS  
        1. Review, discussion and possible action regarding the drainage problem.  
            **-Authorized \$2500.00 cost to install a drain along the north wall of the property to eliminate the water issue. At the same time the standing water at the south drive will also be fixed.**  
            MOTION TO APPROVE \_\_\_\_\_ B. STEVENS \_\_\_\_\_ SECOND \_\_\_\_\_ D. KATTNER \_\_\_\_\_ VOTE \_\_\_\_\_ AAMC \_\_\_\_\_  
  
    E. EQUIPMENT MAINTENANCE  
        1. Review, discussion, and possible action regarding the purchase of the list of maintenance tools.  
            **-B. STEVENS will look further into list proposed for purchase and will work as a liaison with maintenance.**

F. SPRING GROVE VILLAGE/SGFD

**-Due to wet weather and the ditch issue along Richardson Rd. the second drive is on hold. July 4<sup>th</sup> events are scheduled as per usual; parade 12:00PM and Fireworks at dusk.**

G. FIRE PREVENTION BUREAU

**-May inspections were completed with 2 no-shows for scheduled inspection times. Safety Camp will take place on June 19<sup>th</sup> in conjunction with the Village of Spring Grove. CPR classes will be schedule din the near future for VOSG Public Works and Lifespring Church.**

H. SAFETY COMMITTEE REPORT

**-No report.**

I. CHIEF'S REPORT

**-Incoming Chief Klicker and Chief Tobiasz continue to work on transition. New cadets and probationary members have started their orientation. Various members are finishing up paramedic and FF Basic classes. D. Jordan, T. Robel, and J. Kenyon recently completed Fire Officer 11. New badges and shield have been distributed.**

8. OLD BUSINESS

A. Acceptance of the resignation of the Administrative Assistant.

**MOTION TO APPROVE\_\_B. STEVENS\_SECOND\_\_D. KATTNER\_\_ VOTE\_\_AAMC\_\_**

B. Review, discussion, and possible action regarding the Metro contract.

**-Deferred to Executive Session.**

C. Review, discussion and possible action regarding the back-up ambulance, including possible purchase of a used ambulance.

**-1851 may have board repaired by Friday, June 21, 2019**

D. Review, discussion, and possible action regarding pay adjustment for the administrative assistant.

**-Deferred to Executive Session.**

E. Review, discussion and possible action regarding the Chief's retirement.

**-Deferred to Executive Session.**

9. NEW BUSINESS

A. Acceptance of the resignation of a lieutenant.

**MOTION TO APPROVE\_\_B. STEVENS\_SECOND\_\_H. PETSKA\_\_ VOTE\_\_AAMC\_\_**

B. Review, discussion and possible action regarding new FOIA and OMA officers.

**-Janelle Bordeau will take over as FOIA officer.**

**MOTION TO APPROVE\_\_B. STEVENS\_SECOND\_\_D. KATTNER\_\_ VOTE\_\_AAMC\_\_**

10. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

**MOTION TO GO INTO EXECUTIVE SESSION AT 8:15PM\_\_H. PETSKA\_\_SECOND\_\_P. TIERNEY\_\_ VOTE\_\_AAMC\_\_**

11. EXECUTIVE SESSSION

A. Personnel 5ILCS120/2(c)(1).

**MOTION TO LEAVE EXECUTIVE SESSION AND RETURN TO THE REGULAR MEETING  
AT 10:05PM\_\_H. PETSKA\_\_SECOND\_\_D. KATTNER\_\_ VOTE\_\_AAMC\_\_**

12. POST EXECUTIVE SESSION MOTIONS

13. ADJOURNMENT

**MOTION TO ADJOURN AT 8:55PM\_\_P. TIERNEY\_\_SECOND\_\_D.  
KATTNER\_\_ VOTE\_\_AAMC\_\_**

**POSTED:**