

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING AGENDA-TUESDAY FEBRUARY 19, 2019
7:00 PM**

1. CALL TO ORDER TIME_____ PRESIDENT PETSKA

2. ROLL CALL PRESENT SECRETARY D. KATTNER
 H. Petska X
 E. Kattner X
 D. Kattner X
 P. Tierney X
 G. Gillund X
 R. Curran, Atty. X
 R. Tobiasz, Chief X
 M. Whiting, Admin X
 Visitors

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER

 MOTION TO APPROVE E. KATTNER SECOND D. KATTNER VOTE AAMC

4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION SECRETARY D. KATTNER

 MOTION TO APPROVE P. TIERNEY SECOND E. KATTNER VOTE AAMC

5. MINUTES OF THE SPECIAL MEETING ON 02/05/19 SECRETARY D. KATTNER

 MOTION TO APPROVE D. KATTNER SECOND P. TIERNEY VOTE AAMC

6. MINUTES OF THE SPECIAL EXECUTIVE SESSION ON 02/05/19 SECRETARY D. KATTNER

 MOTION TO APPROVE D. KATTNER SECOND P. TIERNEY VOTE AAMC

7. TREASURER'S REPORT TREASURER TIERNEY

 MOTION TO APPROVE E. KATTNER SECOND P. TIERNEY VOTE AAMC

8. ACCOUNTS PAYABLE TREASURER TIERNEY

 MOTION TO APPROVE P. TIERNEY SECOND D. KATTNER VOTE AAMC

9. COMMITTEES/REPORTS
 A. ATTORNEY
 -Consideration and possible approval of a Resolution approving and authorizing execution of the Personnel Services Contract with Metro Paramedic Services, Inc.

 MOTION TO APPROVE A RESOLUTION WITH METRO PARAMEDIC SERVICES, INC. PENDING CHANGES & APPROVAL BY OUR ATTORNEY RESOLUTION 2019-2 P. TIERNEY SECOND E. KATTNER VOTE AAMC

 B. BUSINESS REPORT
 -Previous accounting issues have been resolved, we have been very pleased with the process thus far.

 C. INSURANCE
 -Insurance renewal to be discussed at March's monthly meeting.

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D. BUILDING AND GROUNDS

- Admin. Office painted, waiting on furniture.
- Closets being completed
- There was note of a few leaks coming from upstairs/roof in the bay area. Issue was noted and taking action.

E. EQUIPMENT MAINTENANCE

- Report attached
- Going to Pease Trucking to get vehicles washed was looked into but ended up being too expensive, \$80 a vehicle per wash. Opting to look into purchasing a good power washer.

F. SPRING GROVE VILLAGE/SGFD

- Approval of the minutes from meeting with the Village of Spring Grove

MOTION TO APPROVE __D. KATTNER__ SECOND __E. KATTNER__ VOTE __AAMC

G. FIRE PREVENTION BUREAU

- Report Attached

H. SAFETY COMMITTEE REPORT

- Quarterly Safety meeting coming up in about a month

I. CHIEF'S REPORT

- Report Attached
- Brent Chubb graduated from the FF Academy as Salutatorian
- DICO officers (Michael Kempster, Carolyn O'Brien & Michelle Krysiak) have completed their DICO certification.
- Call on 11/22/18 at Brentwood-owner claimed damage done by crew, discussion has been established between DC and owner. Quotes were provided, will be discussed at next months meeting weather we will cover the costs.

10. OLD BUSINESS

- A. Review, discussion and possible action regarding the 3 year agreement with the Village of Spring Grove and ShoreTel for phone service maintenance.

MOTION TO APPROVE __E. KATTNER__ SECOND __D. KATTNER__ VOTE __AAMC

- B. Review, discussion and possible action regarding the request by Fox Lake FPD to correct the fact that KC's Cabin should be located within the boundaries of their District.
 - Clerical error where no documents were made showing disconnect.

11. NEW BUSINESS

- A. Review, discussion and possible action regarding promotion of probationary members to Active Status.

-discussed in executive session

- B. Promotion of Shawn Wismer to Lieutenant.

-wait until March meeting

- C. Review, discussion and possible action clarifying various items on the Pay Schedule.

-all pay reviews are up to date

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- D. Review, discussion and possible action approving up to three individuals for the upcoming CPR Instructor Course.
-No action taken
- E. Review, discussion and possible action regarding the contract for the phone system cooperative with the VOSG.
-Addressed earlier in meeting
- F. Review, discussion and possible action regarding replacement of the retiring Chief.
-discussed in executive session
- G. Review, discuss and possible action regarding a board member to reconcile and review accounts payable for accounting purposes.
-The Board discussed a plan for reconciling invoice splits. Paul Tierney will sit down monthly and review reports and make sure all splits are appropriate.
- H. Review, discussion and possible action regarding a retirement party for retiring Chief.
-No action taken

12. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AT 7:42PM __ P. TIERNEY __ SECOND __ D. KATTNER __ VOTE __ AAMC __

13. EXECUTIVE SESSSION

- A. Personnel 5ILCS120/2(c)(1).

14. POST EXECUTIVE SESSION MOTIONS

MOTION TO APPROVE MOVING CORINNE BAUER, JACOB BLOUNT, JUSTIN BOLSINGER, NICHOLAS BRATCHER, DAVE BURGDORF, DAVE HARWOOD, MICHAEL KEMPSTER AND ALEC RUSHER TO ACTIVE STATUS __ D. KATTNER __ SECOND __ E. KATTNER __ VOTE __ AAMC

MOTION TO APPROVE MODIFICATION OF PAY SCHEDULE __ P. TIERNEY __ SECOND __ G. GILLUND __ VOTE __ AAMC

ADJOURNMENT OF EXECUTIVE SESSION

MOTION TO ADJOURN EXECUTIVE SESSION AT 8:22PM __ P. TIERNEY __ SECOND __ E. KATTNER __ VOTE __ AAMC

15. ADJOURNMENT

MOTION TO ADJOURN AT 8:25PM __ P. TIERNEY __ SECOND __ D. KATTNER __ VOTE __ AAMC

POSTED: WEDNESDAY, MARCH 20, 2019, 11:00AM.