

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES-TUESDAY JANUARY 15, 2019  
7:00 PM**

1. CALL TO ORDER                      TIME 7:00PM                      PRESIDENT PETSKA
2. ROLL CALL                              PRESENT                              SECRETARY D. KATTNER
- H. Petska                                    X
- E. Kattner                                    X
- D. Kattner                                    X
- P. Tierney                                    X
- G. Gillund                                    X
- R. Curran, Atty.                            X
- R. Tobiasz, Chief                            X
- J. Karaszewski, or M.  
Whiting, Admin                            XX
- Visitors                                      **Lt. Justin Kenyon, BC Dave Harwood, AO Nikki McDevitt, Bob Stevens, Crystal Lake Deputy Chief**
3. MINUTES OF THE PREVIOUS MEETING                      SECRETARY D. KATTNER
- MOTION TO APPROVE D. KATTNER SECOND E. KATTNER VOTE AAMC**
4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION                      SECRETARY D. KATTNER
- MOTION TO APPROVE MINUTES OF THE PREVIOUS EXECUTIVE SESSION AND KEEP CLOSED H. PETSKA SECOND P. TIERNEY VOTE AAMC**
5. TREASURER'S REPORT    TREASURER TIERNEY
- MOTION TO APPROVE P. TIERNEY SECOND H. PETSKA VOTE AAMC**
6. ACCOUNTS PAYABLE    TREASURER TIERNEY
- MOTION TO APPROVE CONTINGENT ON THE RA ADAMSENTERPRISES, INC. AMOUNT OF \$61,685.40 P. TIERNEY SECOND H. PETSKA VOTE AAMC**
7. COMMITTEES/REPORTS
- A. ATTORNEY
1. Approval of the list of individuals required to file a Statement of Economic Interest in 2019.
- Individuals will be notified in March about filing a Statement of Economic Interest in 2019**
2. Review, discussion and possible action regarding the Licensing Agreement for use of the water tower for an antenna with the Village of Spring Grove.
- MOTION (2019-1) TO APPROVE A RENEWAL OF THE LICENSING AGREEMENT WITH THE VOSG TO MAINTAIN OUR ANTENNA ON THE WATER TOWER H. PETSKA SECOND E. KATTNER VOTE AAMC**
- B. BUSINESS REPORT
- **See attached report**
- C. INSURANCE

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES**

- **Chief emailed Sue Huiner at Horton about renewing our insurance.**
- **Health insurance increase is expected to be around 2-3%**

**D. BUILDING AND GROUNDS**

1. Review, discussion and possible action regarding Project #4 (Admin Office remodel).

- **Approved Project #4, the remodeling of the Administrative Assistant Office. The work, which will be done in house, involves removing the counter, replacing it with a desk and lateral files and painting.**

**MOTION TO APPROVE PROJECT #4 NOT TO EXCEED \$1,850 \_\_H.  
PETSKA \_\_SECOND \_\_D. KATTNER \_\_VOTE \_\_AAMC \_\_**

2. Review, discussion and possible action regarding the CO sensing equipment in apparatus bay.

- **Approved the replacement of the CO sensor in the apparatus bay (it has reached end of life). It will be replaced with an NO2 sensor as that is more useful for diesel fumes (recommended by Aarco).**

**MOTION TO APPROVE AARCO TO REPLACE THE CO SENSOR WITH A NO2 SENSOR  
FOR \$850 \_\_H. PETSKA \_\_SECOND \_\_D. KATTNER \_\_VOTE \_\_AAMC \_\_**

**E. EQUIPMENT MAINTENANCE**

- **See attached report**

**F. SPRING GROVE VILLAGE/SGFD**

**MOTION TO APPROVE A SCHEDULED SPECIAL MEETING ON FEBRUARY 5<sup>TH</sup> AT  
7PM WITH THE VOSG \_\_H. PETSKA \_\_SECOND \_\_E. KATTNER \_\_VOTE \_\_AAMC \_\_**

**G. FIRE PREVENTION BUREAU**

- **See attached report**

**H. SAFETY COMMITTEE REPORT**

- **Meeting pending in January**

**I. CHIEF'S REPORT**

- **See attached report**

**7. OLD BUSINESS**

A. Review, discussion and possible action regarding replacement of the retiring Chief.

- **No action**

B. Review, discussion and possible action regarding wage changes.

**MOTION TO APPROVE WAGE INCREASE BASED ON PERFORMANCE  
EVALUATIONS: EXCEEDS \$0.50, MEETS \$0.25 \_\_H. PETSKA \_\_SECOND \_\_E.  
KATTNER \_\_VOTE \_\_AAMC \_\_**

C. Review, discussion and possible action regarding the purchase of additional Surface Pro Computer(s) for vehicles.

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES**

**Lt. Justin Kenyon –**

- **stated that the crew was experiencing some glare with the computers. The solution was to purchase a privacy screen which has seemed to help.**
  - **stated that currently there are no extra computers on hand for any rigs in the case that one breaks in the future.**
  - **At this point, they cannot risk losing a computer so it was requested that the Board approves to purchase more at this time.**
- **The Board has approved the purchase of two (2) Surface Pros to replace existing CAD computers. Lt. Kenyon will be ordering and installing.**

**MOTION TO APPROVE THE PURCHASE TWO SURFACE PROS NOW AND THREE NEXT BUDGET YEAR\_\_G. GILLUND\_\_SECOND\_\_H. PETSKA\_\_ VOTE\_\_AAMC\_\_**

D. Review, discussion and possible action regarding the purchase of portable radios.

- **Postpone the quote until a corrected quote can be obtained**

E. Review, discussion and possible action regarding the purchase of a different ATV/Snowmobile.

- **Decided not to replace the ATV**

F. Review, discussion and possible action regarding the replacement 1890 box.

- **There is a meeting scheduled for tomorrow with the box manufacturer**

**8. NEW BUSINESS**

A. Review, discussion and possible action regarding hiring one or more Tier II PPT employees, OR contracting with a private service for FF/Medics.

**MOTION TO PROCEED WITH CONTRACTING WITH METRO FOR HIRING OF ONE EMPLOYEE\_\_D. KATTNER\_\_SECOND\_\_P. TIERNEY\_\_ VOTE\_\_AAMC\_\_**

B. Review, discussion and possible action regarding hiring 3-4 cadets in spring 2019.

**MOTION TO BEGIN PROCESS OF HIRING 3-4 CADETS\_\_H. PETSKA\_\_SECOND\_\_E. KATTNER\_\_ VOTE\_\_AAMC\_\_**

C. Review, discussion and possible action regarding Instructor I reimbursement.

**MOTION TO REIMBURSE ½ COST UPON SUCCESSFUL COMPLETION OF CLASS AND WORK FOR ONE YEAR\_\_D. KATTNER\_\_SECOND\_\_P. TIERNEY\_\_ VOTE\_\_AAMC\_\_**

D. Review, discussion and possible action regarding annual CE for Trustees March 23 at Cherry Valley.

- **Board members interested in attending:**
  - o **Greg Gillund, Ed Kattner, Don Kattner, Harvey Petska**
- **Chief will sign them up**

E. Review, discussion and possible action regarding a joint meeting with the President and Trustees of the Village of Spring Grove, on either February 5 or March 5 to discuss issues of importance to both Boards.

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES MEETING MINUTES**

- **Previously discussed under Spring Grove Village bullet**

**9. PUBLIC PARTICIPATION**

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

**Bob Stevens – Explorer Post Update:**

- **Has 23 outdate bottles, exchanging 16 of them with a company to be recertified.**
- **Not taking any more explorer applicants until fall of this year.**

**MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL AT 7:57PM\_\_ P.  
TIERNEY \_\_SECOND\_\_ H. PETSKA \_\_ VOTE\_\_AAMC\_\_**

**10. EXECUTIVE SESSSION**

A. Personnel 5ILCS120/2(c)(1).

**MOTION TO RETURN FROM EXECUTIVE SESSION AT 8:55 PM\_\_H.  
PETSKA \_\_SECOND\_\_P. TIERNEY\_\_ VOTE\_\_AAMC**

**11. POST EXECUTIVE SESSION MOTIONS**

**MOTION TO REIMBURSE JUSTIN KENYON ½ COST UPON SUCCESSFUL  
COMPLETION OF CLASS\_\_H. PETSKA \_\_SECOND\_\_D. KATTNER\_\_ VOTE\_\_AAMC\_\_**

**MOTION TO HAVE A SPECIAL MEETING JANUARY 22, 2019 AT 7PM FOR  
DISCUSSION OF PERSONEL\_\_P. TIERNEY\_\_SECOND\_\_D.  
KATTNER\_\_ VOTE\_\_AAMC\_\_**

**12. ADJOURNMENT**

**MOTION TO ADJOURN AT 9:01PM\_\_P. TIERNEY\_\_SECOND\_\_D. KATTNER\_\_  
VOTE\_\_AAMC**

**POSTED:**