

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES-DECEMBER 18, 2018
7:00 PM**

1. CALL TO ORDER TIME 7:00PM PRESIDENT PETSKA

2. ROLL CALL PRESENT SECRETARY D. KATTNER
 H. Petska X
 E. Kattner X
 D. Kattner X
 P. Tierney X
 G. Gillund X
 R. Curran, Atty. X
 R. Tobiasz, Chief X
 J. Karaszewski, or Maggie
 Whiting, Admin X
 Visitors

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER

 MOTION TO APPROVE H.PETSKA SECOND E. KATTNER VOTE AAMC

4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION SECRETARY D. KATTNER

 **MOTION TO APPROVE MINUTES OF THE PREVIOUS EXECUTIVE SESSION AND
 KEEP CLOSED H. PETSKA SECOND P. TIERNEY VOTE AAMC**

5. TREASURER'S REPORT TREASURER TIERNEY

 MOTION TO APPROVE P. TIERNEY SECOND E. KATTNER VOTE AAMC

6. ACCOUNTS PAYABLE TREASURER TIERNEY

 **MOTION TO APPROVE \$90,843.72 AND HOLD ONTO R.A. ADAMS CHECK UNTIL
 UTILITY BOX IS SATISFYING P. TIERNEY SECOND D. KATTNER
 VOTE AAMC**

7. COMMITTEES/REPORTS
 A. ATTORNEY

 1. Approval of the dates of the Regularly Scheduled Board Meetings for 2019.

 **MOTION TO APPROVE 2019 MEETING SCHEDULE FOR THE THIRD TUESDAY OF
 THE MONTH AT 7PM H. PETSKA SECOND E. KATTNER VOTE AAMC**

 B. BUSINESS REPORT

 1. Approval of the Annual Audit.

 -Carrie Eggleston provided the audit report and management letter; she stated to have
 comments to her by the end of the week if any; AFR will be submitted later this week; Carrie also
 stated we should consider looking into doing a fraud assessment with upcoming changes.

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

2. Review, discussion and possible action regarding future accounting practices and the Accountant.

MOTION TO APPROVE THE HIRING OF DAM SNELL AND TAVEIRNE FOR ACCOUNTING PRACTICES INN 2019 STARTING JANUARY 1ST 2019 __H. PETSKA __SECOND __D. KATTNER __VOTE __P. TIERNEY-OBSTAIN; DK-YES; GG-YES; EK-YES; HP-YES

MOTION TO APPROVE THE ANNUAL AUDIT FOR FY ENDING APRIL 30TH 2018 __P. TIERNEY __SECOND __E. KATTNER __VOTE __AAMC

C. INSURANCE

D. BUILDING AND GROUNDS

1. Review, discussion and possible action regarding completing Project #3, including the purchase of new lockers.

-upstairs project is about done, it was proposed that we could replace the ceilings with 2x2 frames and replace ceiling tiles for a total of \$2200 with construction done by Kukla Konstruction; decided to keep the 2x4's and just replace ceiling tiles.

-discussed lockers to be purchased, 35 red lockers from Jorgenson Industrial for \$6,025

MOTION TO APPROVE THE PURCHASE OF 35 RED LOCKERS FROM JORGENSON INDUSTRIAL IN THE AMOUNT OF \$6,025 __H. PETSKA __SECOND __D. KATTNER __VOTE __AAMC

2. Approval of the annual maintenance contract from Pure Air.

MOTION TO APPROVE ANNUAL MAINTENANCE CONTRACT FROM PURE AIR IN THE AMOUNT OF \$1,463 __D. KATTNER __SECOND __H. PETSKA __VOTE __AAMC

-Back Building Update: more was cleared out of the back building, Bob Stevens created some more space, smoke detector removed, shelving to be built and workout equipment was sold to create more space. Next, the attic will be cleared out and gone through and the gaskets on the overhead doors replaced and the rotting wood cut down on the bottom of the garage.

E. EQUIPMENT MAINTENANCE

1. Review, discussion and possible action regarding using Super Truck to repair vehicles if necessary.

-discussed using Super Truck to do any maintenance that we cannot do in house and to use the truck wash that they provide which can wash the underside. Harvey will look more into costs and make sure that they are EVT certified and will accept our tax exempt.

2. Review, discussion and possible action regarding the box for 1890.

-there is an issue with the utility box doors not closing and sticking out. Took it back to Adams and they said that is just how it is, we do not want to pay for the project until something is done about it. The rubber gasket is wider than the box as well.

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

-Discussion about purchasing new hoses. We are short by a lot of 5inch and we need about 600ft. We will discuss at a further date when to purchase so we can get a better idea what exactly we will need.

F. SPRING GROVE VILLAGE/SGFD

-there was talk with the village about the chunks of debris in the hydrants. They said it could be from a lack of use and they will flush the hydrants and continue to do it more often going forward.

G. FIRE PREVENTION BUREAU

-the board would like to set up a meeting with the Village Board to go over how to move forward with Fire Prevention Practices.

H. SAFETY COMMITTEE REPORT

-the safety committee will start meeting regularly in January 2019

I. CHIEF'S REPORT

-See attached report

7. OLD BUSINESS

A. Review, discussion and possible action regarding wage changes.

-Executive session

B. Review, discussion and possible action regarding the purchase of replacement portable radios.

-Six radios are requested to buy so we have them for the crew on duty, 2 way VHF radios. Larry talked with Starcom to see on pricing and the board requested more quotes. Radicom was \$9,301.50 for 6 radios and Motorola will get back to us shortly with a quote. Paul also suggested one to look into for \$700 a radio. It would take 30 radios to replace all the radios we currently have. This will be discussed further at January 2019 meeting.

C. Review, discussion and possible action regarding the donation of a command vehicle.

-Larry has been talking with Ray Chevy and Gary Lang about the donation of a command vehicle.

-Gary Lang is looking into providing us with a decent used white p/u

-April from Ray Chevy is looking into the donation as well and said it shouldn't be an issue and she would have an answer to us on Friday, December 21st.

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

8. NEW BUSINESS

- A. Approval of the use of the fire station for a polling place for the April 2, 2019 Consolidated Election.

MOTION TO APPROVE THE USE OF THE FIRE STATION FOR A POLLING PLACE FOR THE APRIL 2, 2019 CONSOLIDATED ELECTION__H. PETSKA__SECOND__D. KATTNER__AAMC

- B. Review, discussion and possible action permitting a probationary member to return to being an Explorer.

-Executive session

- C. Review, discussion and possible action regarding the Casey's Cabin property finally being moved to Fox Lake Fire Department/Fire Protection District.

-Paperwork was never filed so we are working with Fox Lake to get it settled. There should not be any court action.

- D. Review, discussion and possible action regarding the Polaris ATV and snowmobile.

-Harvey mentioned looking into a 4-wheeler with traction which would work on grass and snow and to get rid of the gator. Twin Lakes Marine would work with us on pricing. The snowmobile needs fixing in order to sell it or continue to use it. The crew thinks the snowmobile runs just fine and don't see a need to purchase anything new.

9. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

-multiple members from the staff expressed their concern about hiring the new chief from within the department instead of going outside the department.

10. EXECUTIVE SESSSION

- A. Personnel 5ILCS120/2(c)(1).

MOTION TO GO INTO EXECUTIVE SESSION AT 8:28PM__H. PETSKA__SECOND__P. TIERNEY__VOTE__AAMC

11. POST EXECUTIVE SESSION MOTIONS

- A. Motions related to Executive Session Discussion of personnel issues including some that may have been listed in other sections of this agenda.

MOTION TO MOVE MARK HOHS BACK TO THE EXPLORERS__H. PETSKA__SECOND__E. KATTNER__VOTE__AAMC

MOTION TO LEAVE EXECUTIVE SESSION AT 9:05PM__H. PETSKA__SECOND__D. KATTNER__VOTE__AAMC

12. ADJOURNMENT

MOTION TO ADJOURN MEETING AT 9:07PM__D. KATTNER__SECOND__P. TIERNEY__VOTE__AAMC

POSTED: WEDNESDAY, JANUARY 16, 2019, 1:15PM