

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING AGENDA-TUESDAY OCTOBER 16, 2018
7:00 PM**

1. CALL TO ORDER TIME **7:00PM** PRESIDENT PETSKA

2. ROLL CALL PRESENT SECRETARY D. KATTNER
H. Petska X
E. Kattner X
D. Kattner X
P. Tierney X
G. Gillund X
K. Hanzel, Atty. X
R. Tobiasz, Chief X
M. Whiting, Admin X
Visitors: **Lt. Michelle Krysiak; DC Larry VanHoorlebeke; BC Joe Christopherson; BC Mike Kempster; Andrew Calhoun**

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER

**MOTION TO APPROVE MINUTES OF THE PREVIOUS MEETING
 D. KATTNER SECOND E. KATTNER VOTE AAMC**

**MOTION TO APPROVE MINUTES OF THE PREVIOUS SPECIAL MEETING ON 9/25
 P. TIERNEY SECOND H. PETSKA VOTE AAMC**

4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION SECRETARY D. KATTNER

**MOTION TO APPROVE MINUTES OF THE PREVIOUS EXECUTIVE SESSION AND
KEEP CLOSED H. PETSKA SECOND D. KATTNER VOTE AAMC**

**MOTION TO APPROVE MINUTES OF THE PREVIOUS SPECIAL EXECUTIVE SESSION
ON 9/25AND KEEP CLOSED H. PETSKA SECOND D. KATTNER VOTE AAMC**

5. TREASURER'S REPORT TREASURER TIERNEY

MOTION TO APPROVE E. KATTNER SECOND P. TIERNEY VOTE AAMC

6. ACCOUNTS PAYABLE TREASURER TIERNEY

MOTION TO APPROVE H. PETSKA SECOND E. KATTNER VOTE AAMC

7. COMMITTEES/REPORTS
A. ATTORNEY
 1. Review, discussion and action determining the Property Tax rate for the 2018 Tax Levy.

MOTION TO APPROVE THE LEVY AMOUNT OF 4.8% P. TIERNEY SECOND H. PETSKA VOTE AAMC

-The board questioned where we were with the Audit. Kevin finished all but one thing for Carrie. Will reach out to Kevin for him to finish the QB file for Carrie.

**SPRING GROVE FIRE PROTECTION DISTRICT
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B. BUSINESS REPORT

-See attached Report

C. INSURANCE

-No Report

D. BUILDING AND GROUNDS

-Hood installed in Kitchen

-Bathrooms are going to start work on 10/22 and will be out of service during this time. Estimated time will be 2 weeks that they will be out of service.

-Back building has continued to be cleaned out and organized.

-Getting maintenance done on the three garage doors, they are rotting at the bottom. Kukla Konstruktion will start work on those.

-Plumbing issues in the men's urinal and women's toilet has been fixed.

-Moving forward with looking for a container to place behind the back building to help with storage. Will have to check with Bob from the Village on zoning.

E. EQUIPMENT MAINTENANCE

1. Review, discussion and possible action regarding Ambulance 1851.

-See attached report

-1851 – The wiring harness for the fuel pump was replaced. No action is necessary.

-Harvey will create a mechanism for cleaning the underside of the vehicles so that they last longer especially after salt and snow.

F. SPRING GROVE VILLAGE/SGFD

-N/A

G. FIRE PREVENTION BUREAU

-See attached Report

H. SAFETY COMMITTEE REPORT

-See attached Report

I. CHIEF'S REPORT

-Discussion of Employee Reviews to be done December of 2018

- Holiday Brunch will be Sunday, December 2nd

7. OLD BUSINESS

- A. Establishing the times for the filing of nominating petitions for the open Trustee positions to be voted on at the April Consolidated Election.

-Nominations for open trustee positions will take place the following days and times:

-December 10th – 9-5pm

-December – 4-5pm

-December 17th – 9-5pm

-Dates will be posted on website and in local newspaper

MOTION TO RECEIVE NOMINATIONS ON April 10th – 9-5pm; April – 4-5pm; April 17th – 9-5pm __H. PETSKA __SECOND __D. KATTNER__ VOTE __AAMC

8. NEW BUSINESS

- A. Acceptance of the resignation of two (2) Lieutenants and two (2) PPT FF/Medics.

MOTION TO APPROVE THE RESIGNATION OF MIKE LYNN, MARIUSZ CZERWIEC, JIM KRYSIAK AND TERRI WEINBERG __D. KATTNER __SECOND __H. PETSKA __ VOTE __AAMC

**SPRING GROVE FIRE PROTECTION DISTRICT
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B. Approval of moving FF/Medic Rhianna Franz to PPT.

**MOTION TO APPROVE RHIANNA FRANZ TO PERMANENT PART TIME__H.
PETSKA__SECOND__D. KATTNER__ VOTE__AAMC**

C. Review, discussion and possible action approving Ted Damos as an Acting Officer.
-No action taken

D. Approval of Maggie Whiting to work four (4) days/week as Administrative Assistant beginning November 1, 2018.

**MOTION TO APPROVE HIRING ADDITIONAL SHIFTS __H. PETSKA __SECOND __D.
KATTNER __ VOTE __AAMC**

D. Approval of the Chief as the Alternate Election Official for the 2019 Consolidated Election

**MOTION TO APPROVE CHIEF TOBIASZ AS THE ALTERNATE ELECTION OFFICIAL
FOR THE 2019 CONSOLIDATED ELECTION__G. GILLUND __SECOND __E. KATTNER __
VOTE __AAMC**

NEW BUSINESS (CONT.)

F. Review, discussion and possible action increasing the minimum number of shifts that an employee must work to four (4) in a twenty-eight (28) day schedule.

**MOTION TO CHANGE THE POLICY FROM 3-4 SHIFTS IN A 28 DAY SCHEDULE__H.
PETSKA__SECOND__D. KATTNER__ VOTE__AAMC**

G. Review, discussion and possible action regarding requiring prospective Cadets to provide a CPAT card in order to be hired.

-There was concern that it would cost the cadets a large amount of money to get a CPAT.

-To be discussed with the Fitness committee to try and redesign the program to be more like CPAT.

-No action taken

H. Review discussion and possible action permitting Explorers use of the fitness equipment provided that they have member supervision.

-To be discussed at November Meeting

I. Review, discussion and possible action moving two Probationary members to Active status.

**MOTION TO APPROVE MOVING DAVE BURGENDORF AND JACOB BLOUNT TO ACTIVE
STATUS__H. PETSKA__SECOND__P. TIERNEY __ VOTE__AAMC**

J. Review, discussion and possible action regarding replacing the Chief who is retiring in 2019.

-Executive Session

9. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

**MOTION TO GO INTO EXECUTIVE SESSION AT 7:50PM__H. PETSKA__SECOND__P.
TIERNEY__ VOTE__AAMC**

**MOTION TO RETURN FROM EXECUTIVE SESSION AT 8:28PM__H. PETSKA__SECOND__P.
TIERNEY__ VOTE__AAMC**

10. EXECUTIVE SESSSION 5ILCS120/2(c)(1).

11. POST EXECUTIVE SESSION MOTIONS

--Possible action regarding Personnel, including those noted in other areas of the agenda.

12. ADJOURNMENT

**MOTION TO ADJOURN AT 8:29PM__D. KATTNER__SECOND__P.
TIERNEY__ VOTE__AAMC**

POSTED: WEDNESDASY, NOVEMBER 21, 2018 AT 9:00AM