

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES-JULY 17, 2018
7:00 PM**

1. CALL TO ORDER TIME 7:00PM PRESIDENT PETSKA

2. ROLL CALL PRESENT SECRETARY D. KATTNER
H. Petska X
E. Kattner X
D. Kattner X
P. Tierney X
G. Gillund X
R. Curran, Atty. X
R. Tobiasz, Chief X
M. Whiting, Admin. X
Visitors: Dave Harwood; Andy Laird; Todd Robel

3. PUBLIC HEARING ON THE FY 2018-19 BUDGET
AND APPROPRIATION ORDINANCE PRESIDENT PETSKA

MOTION TO APPROVE P. TIERNEY SECOND E. KATTNER VOTE AAMC

4. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER

MOTION TO APPROVE D. KATTNER SECOND H. PETSKA VOTE AAMC

5. MINUTES OF THE PREVIOUS EXECUTIVE SESSION & KEEP CLOSED
SECRETARY D. KATTNER

MOTION TO APPROVE H. PETSKA SECOND D. KATTNER VOTE AAMC

6. MINUTES OF THE SPECIAL MEETING 06/27/18 SECRETARY D. KATTNER

MOTION TO APPROVE P. TIERNEY SECOND H. PETSKA VOTE AAMC

7. MINUTES OF THE SPECIAL MEETING EXEC. 06/27/18 & KEEP CLOSED
SECRETARY D. KATTNER

MOTION TO APPROVE D. KATTNER SECOND H. PETSKA VOTE AAMC

8. TREASURER'S REPORT TREASURER TIERNEY

-See attached report

**MOTION TO APPROVE TREASURER'S REPORT WITHOUT IDVILLE CHECK
 E. KATTNER SECOND H. PETSKA VOTE AAMC**

9. ACCOUNTS PAYABLE TREASURER TIERNEY

**MOTION TO APPROVE \$47,783.07 P. TIERNEY SECOND E. KATTNER
VOTE AAMC**

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

10. COMMITTEES/REPORTS

A. ATTORNEY

1. Approval of the FY 2018-19 Budget and Appropriations Ordinance.

-changes of capital expenditure changes 2018-13

**MOTION TO APPROVE TY 2018-19 BUDGET AND APPROPRIATIONS
ORDINANCE__P. TIERNEY__SECOND__H. PETSKA__VOTE__AAMC**

2. Review, discussion and possible approval of a Resolution Approving and Authorizing Execution of a Piggyback Software Licensing Agreement and Business Associate Agreement with Image Trend, Inc.

-Integrate CAD data into EMS reports

- \$1000 fee

-Contract to sign

**MOTION TO PIGGYBACK SOFTWARE LICENSE W/ IMAGE TREND INC. 2018-14 __H.
PETSKA __SECOND __E. KATTNER __VOTE __AAMC**

B. BUSINESS REPORT

-See attached report

C. INSURANCE

-N/A

D. BUILDING AND GROUNDS

1. Review, discussion and possible action regarding Project #3, the 2nd floor bathrooms and lockers.

-Discussed flooring options

-Upstairs bathroom to be done by Kukla Konstruktion

**-Commercial grade Vinyl was decided on for flooring (quote will be from Kenny's
Flooring)**

-Don and Harvey fixed piping issues

E. EQUIPMENT MAINTENANCE

-See attached report

**-SRS warning light on dash-was taken to Buss Ford to fix for no charge. It was a
voltage issue and we received a new battery tester to help with the issue.**

**-It was discussed that issues need to be taken care of quicker and people need to be
notified of issue ASAP.**

**-Jason Kedrock will come to the station for equipment repair on an AS NEEDED
basis.**

**MOTION TO APPROVE JASON KEDROCK TO DO EQUIPMENT REPAIR ON AN AS
NEEDED BASIS __G.GILLUND __SECOND __P. TIERNEY __VOTE __AAMC**

F. SPRING GROVE VILLAGE/SGFD

-See Report

-4TH of July celebration went well

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

**-An email was sent by Chief R. Tobiasz regarding the dangers of Sunset and
Johnsburg Road intersection. Action is being taken.**

G. FIRE PREVENTION BUREAU

-See attached report

H. SAFETY COMMITTEE REPORT

-N/A

I. CHIEF'S REPORT

-See attached report

**-New Employees to complete Sexual Harassment Training on Target Solutions by
end of August.**

11. OLD BUSINESS

A. Review, discussion and possible action approving the Intergovernmental Agreement with the Village of Spring Grove granting them an easement and permitting construction of a 2nd exit from Horse Fair Park.

**-Copy of Easement 2018-15 given
-Good for 20 years and renewable in 2 year periods.**

**MOTION TO APPROVE THE INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE
OF SPRING GROVE 2018-15 GRANTING THEM A LICENSE AND PERMITTING
CONSTRUCTION OF A SECOND EXIT FROM HORSE FAIR PARK__H.
PETSKA__SECOND__D. KATTNER__VOTE__AAMC__**

B. Review, discussion and possible action regarding disposal of the old tanker.

**-Fire Truck Resource quoted \$7K- \$8K & offered to buy from us "AS IS" for \$6K
also requested \$250 fee for sale of the old tanker.
- Fire Tech quoted \$30K - \$35K and a commission of 10% (would like to list with
disclosure of rust on frame; sell with Fire Tech for 45 days for a list price of \$20K)
- MC Fire Truck Mall quoted \$19K - \$35K
- It was discussed to keep the Por-Ta-Tank on old tanker and it would stay on our
property.**

**MOTION TO LIST 1987 TANKER FOR \$20k FOR 45 DAYS WITH FIRE TECH__P.
TIERNEY__SECOND__E. KATTNER__VOTE__AAMC**

C. Review, discussion and possible action regarding the Auditor and Accountant.

**-Quarterly report to be done by Admin Assistants in the future with help.
- We are at the end of our three year agreement for Accountant
- Hire Dam, Snell & Tavern to do full accounting for \$134/hour—which in that case
they cannot be our auditor after this year.
-Get quotes from Casella to be our auditing group.**

12. NEW BUSINESS

A. Review, discussion and possible action regarding purchase/use of a vehicle for the DC/BCs.

-No further discussion—not on this years budget.

**SPRING GROVE FIRE PROTECTION DISTRICT
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13. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

-Todd Robel on behalf of the Association talked about getting approval to put a mural of a patriot flag on the side of 1878 tanker in a wrap material. All costs would be covered by the Association but they want to use our Spring Grove Patch—approved.

-Conversation regarding the tanker and that trainers need to start and stop slow. Many people are stopping too sudden and jamming the brakes and this needs to be stressed more in driver training. It is becoming a safety and financial issue.

-Harvey Petska presented Ed Kattner with 50 Years of Service Plaque—Thank you Ed for your service!

14. EXECUTIVE SESSSION

A. None planned.

15. ADJOURNMENT

**MOTION TO ADJOURN MEETING AT 7:56PM__D. KATTNER__SECOND__H.
PETSKA__VOTE__AAMC**

POSTED: Monday, August 27, 2018 at 8:15AM