

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING AGENDA-TUESDAY JUNE 19, 2018
7:00 PM**

- | | | |
|--------------------|-------------|----------------------|
| 1. CALL TO ORDER | TIME 7:00PM | PRESIDENT PETSKA |
| 2. ROLL CALL | PRESENT | SECRETARY D. KATTNER |
| H. Petska | ___X___ | |
| E. Kattner | ___X___ | |
| D. Kattner | ___X___ | |
| P. Tierney | ___X___ | |
| G. Gillund | ___X___ | |
| R. Curran, Atty. | ___X___ | |
| R. Tobiasz, Chief | ___X___ | |
| M. Whiting, Admin. | ___X___ | |

Visitors: **Lt. VanHoorelbeke; Captain Christopherson; Jim Krysiak; Lt. Michelle Krysiak; Justin Kenyon; Scott Peterson**

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER
MOTION TO APPROVE __P. TIERNEY__ SECOND __E. KATTNER__ VOTE __AAMC

4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION SECRETARY D. KATTNER
MOTION TO APPROVE __H. PETSKA__ SECOND __D. KATTNER__ VOTE __AAMC

5. TREASURER'S REPORT TREASURER TIERNEY
MOTION TO APPROVE __P. TIERNEY__ SECOND __H. PETSKA__ VOTE __AAMC

— **See Attached Report**

6. ACCOUNTS PAYABLE TREASURER TIERNEY
MOTION TO APPROVE __P. TIERNEY__ SECOND __E. KATTNER__ VOTE __AAMC

— **See Attached Report**

— **Correct Tax charge on Buss Ford Payment**

7. COMMITTEES/REPORTS
A. ATTORNEY

1. Approval of a Resolution authorizing the signing of an Intergovernmental Agreement with the Village of Spring Grove for their installation of a secondary exit from Horse Fair Park on land owned by the SGFPD.

— **Waiting for Village to approve project; will not be done for the 4th of July**
— **Re-discuss at July Meeting**
— **Chief Tobiasz will present our contract to Sandy and Mark at the Village**
— **Rich Curran will present our contract to Scott**

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

2. Approval of the Prevailing Wage Ordinance.

— **To be discussed further at July meeting**

MOTION TO ACCEPT ADOPTING DEPARTMENT OF LABOR DETERMINATION OF WAGE ORDINANCE FROM VILLAGE (ORDINANCE: 2018-12) _E. KATTNER_ SECOND _H. PETSKA_ VOTE_AAMC

B. BUSINESS REPORT

1. Review, discussion and possible action regarding the proposed budget line items with particular attention to Capital Expenditures.

— **Jim would like to send three employees (Shawn Wismer, Drew Calhoun, and Nick Zigante/Dan Lytle) to the 2018 FT Training Classes in Michigan to take ASE certification classes and EVT exams at the end of the classes. This would allow our employees to complete more in-house maintenance with the correct licenses and hopefully save us money in the long run by not having to outsource for vehicle maintenance.**

MOTION TO APPROVE SENDING 3 EMPLOYEES TO THE 2018 FT TRAINING _H. PETSKA_ SECOND _E. KATTNER_ VOTE_AAMC

- **Discussed where the remainder of the construction budget should go to.**
- **Discussion of finishing the showers, floors and lockers.**
 - **Harvey and Chief Tobiasz will get quotes on flooring for the bathrooms, hallway and locker area.**
 - **Quotes from Home Depot and KLM for the showers ranged from \$13K-\$15K, we will get third quote from Kukla Konstruction.**
- **A separate workshop will take place to discuss the budget (go through line item by line item)**
- **Discussion on expanding budget for Information Systems since we were \$4K over our \$10K budget last FY.**

MOTION TO APPROVE ADJUSTMENT ON INFORMATION SYSTEMS BUDGET _H. PETSKA_ SECOND _P.TIERNEY_ VOTE_AAMC

C. INSURANCE

1. Review, discussion and possible action regarding family insurance coverage.

— **No Discussion**

D. BUILDING AND GROUNDS

1. Review, discussion and possible action regarding Project #3: The cabinets, flooring and 2nd floor bathrooms along with lockers.

— **Harvey stated that the back building needs to get cleaned out ASAP and have a deadline to be done by the July board meeting.**

- **Larry VanHoorelbeke will start on this Thursday, June 21, 2018**

— **Discuss action regarding Project #3 at a later date.**

E. EQUIPMENT MAINTENANCE

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

1. Review, discussion and possible action regarding EVT and ASE certifications for vehicle maintenance staff.

— **Previously discussed in Business Report above.**

F. SPRING GROVE VILLAGE/SGFD

— **No Discussion**

G. FIRE PREVENTION BUREAU

— **No Discussion**

H. SAFETY COMMITTEE REPORT

— **No Discussion**

I. CHIEF'S REPORT

— **No Discussion**

8. OLD BUSINESS

- A. Review, discussion and possible action regarding hiring the next Fire Chief.

9. NEW BUSINESS

- A. Review, discussion and possible action regarding the sale of the old tanker 1878.

— Discussed the options of Online Auction (Obenauf Auction Services) and also the option for Chief Tobiasz to get Tanker 1878 appraised and sell with a 10% commission cost. Currently it is approximately worth \$20K.

MOTION TO APPROVE THE SALE OF TANKER 1878 WHICH IS DECLARED SURPLUS PROPERTY AND NO LONGER IN NEED TO SERVICE __P. TIERNEY__SECOND__H. PETSKA__VOTE__AAMC

- B. Review, discussion and possible action regarding the wage of the replacement Admin.

EXECUTIVE SESSION MOTIONS

- C. Review, discussion and possible action regarding the return of an employee who had been on Leave of Absence.

EXECUTIVE SESSION MOTIONS

- D. Review, discussion and possible action regarding the workday activities, including meals, shopping, tasks, etc.

EXECUTIVE SESSION MOTIONS

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

E. Review, discussion and possible action regarding reimbursing mileage for a class in Romeoville.

— **No Discussion**

F. Review, discussion and possible action regarding paying mileage or a room for a student taking required classes.

— **No Discussion**

10. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

— **N/A**

11. EXECUTIVE SESSSION

A. Personnel. 5ILCS120/2(c)(1).

**MOTION TO GO INTO EXECUTIVE SESSION AT 7:45PM __H. PETSKA __SECOND __D.
KATTNER __ VOTE __AAMC**

**MOTION TO RETURN FROM EXECUTIVE SESSION AT 8:40PM __H. PETSKA __SECOND __P.
TIERNEY __ VOTE __AAMC**

12. POST EXECUTIVE SESSION MOTIONS

A. Motions on personnel issues noted above discussed in Executive Session.

— Motion to increase Admin assistant Maggie pay \$.50

MOTION TO APPROVE __D. KATTNER __SECOND __H. PETSKA __ VOTE __AAMC

— Motion to rehire Justin Bolsinger pending finger print & drug test

MOTION TO APPROVE __H. PETSKA __SECOND __P. TIERNEY __ VOTE __AAMC

B. Review, discussion and possible action regarding hiring one or more BCs.

— Motion to hire Mike Kempster PPT BC

MOTION TO APPROVE __E. KATTNER __SECOND __G. GILLUND __ VOTE __AAMC

— Motion to hire Dave Harwood part time BC

MOTION TO APPROVE __H. PETSKA __SECOND __D. KATTNER __ VOTE __AAMC

— Motion for special meeting 6/27/18 for budget

MOTION TO APPROVE __P. TIERNEY __SECOND __H. PETSKA __ VOTE __AAMC

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA-**

- Harvey requested that instead of taking a pumper to the grocery store they use 1890 instead
- Dan walk off last shift July 1, walk off end of shift fly 2 730am

13. ADJOURNMENT

MOTION TO ADJOURN AT 8:50PM__P. TIERNEY__SECOND__D. KATTNER__VOTE_AAMC

POSTED: TUESDAY JULY 24, 2018 10:15AM