

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES-TUESDAY MAY 15, 2018
7:00 PM**

1. CALL TO ORDER TIME **7:00PM** VICE PRESIDENT E. KATTNER

2. ROLL CALL PRESENT SECRETARY D. KATTNER

E. Kattner X

D. Kattner X

H. Petska X

P. Tierney X

Vacancy _____

R. Curran, Atty. X

R. Tobiasz, Chief X

J. Karaszewski, Admin X

M. Whiting, Admin X

Visitors **Retired BC Bob Stevens, Lt. Mike Lynn, Greg Gillund, Captain Dean Jordan**

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER

MOTION TO APPROVE __E. KATTNER_ SECOND_D. KATTNER_ VOTE_AAMC

4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION SECRETARY D. KATTNER

MOTION TO APPROVE_H. PETSKA_ SECOND__D. KATTNER_ VOTE_AAMC

5. TREASURER'S REPORT TREASURER PETSKA

- **See attached report**

MOTION TO APPROVE_D. KATTNER_ SECOND_E. KATTNER_ VOTE_AAMC

6. ACCOUNTS PAYABLE TREASURER PETSKA

- **See attached report**

MOTION TO APPROVE__P. TIERNEY_ SECOND_D. KATTNER_ VOTE_AAMC

7. RETIREMENT OF PRESIDENT LARRY RUSHER VP ED KATTNER

MOTION TO APPROVE__D. KATTNER_ SECOND__E. KATTNER_ VOTE__AAMC

8. APPOINTMENT OF A REPLACEMENT TRUSTEE VP ED KATTNER
OATH OF OFFICE ATTY. CURRAN

-P. Tierney would like to make a motion to fill Larry Rusher's Position as Board President.

MOTION TO APPROVE__P. TIERNEY_ SECOND_H. PETSKA_ VOTE_AAMC

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

9. ELECTION OF BOARD OFFICERS

VP ED KATTNER

H. Petska - President: MOTION TO APPROVE_P. TIERNEY_SECOND_D. KATTNER_VOTE_AAMC

D. Kattner – Secretary: MOTION TO APPROVE_P. TIERNEY_SECOND_E. KATTNER_VOTE_AAMC

P. Tierney – Treasurer: MOTION TO APPROVE_D. KATTNER_SECOND_H. PETSKA_VOTE_AAMC

E. Kattner - Vice President: MOTION TO APPROVE_H. PETSKA_SECOND_P. TIERNEY_VOTE_AAMC

G. Gillund - Trustee

10. APPOINTMENT OF THE ATTORNEY FY 2018-19

PRESIDENT H. PETSKA

**MOTION TO APPOINT RICH CURRAN AS ATTORNEY_H. PETSKA_SECOND_P.
TIERNEY_VOTE_AAMC**

11. COMMITTEES/REPORTS

A. ATTORNEY

1. Approval of a Resolution honoring Larry Rusher for his service to the SGFPD.

MOTION TO APPROVE_H. PETSKA_SECOND_E. KATTNER_VOTE_AAMC

2. Approval of a Resolution authorizing the signing of the Tanker Loan Documents with the State Bank Group.

- **Discussion regarding documents for tanker loan (Resolution 2018-9)**

**MOTION TO APPROVE A RESOLUTION AUTHORIZING THE SIGNING OF THE TANKER
LOAN DOCUMENTS WITH THE STATE BANK GROUP_D. KATTNER_SECOND_H.
PETSKA_VOTE_P. TIERNEY- NO_E. KATTNER – YES_D. KATTNER – YES_G.
GILLUND- NO_H. PETSKA – YES_MOTION PASSED**

3. Approval of a Resolution adopting the new IPRF Pooling Agreement.

- **(Resolution 2018-10)**
- **Slight changes were made**
- **Pooling agreement was revised**
- **90 day notice for exit of agreement**

**MOTION TO APPROVE OF A RESOLUTION ADOPTING THE NEW IPRF POOLING
AGREEMENT_P. TIERNEY_SECOND_G. GILLUND_VOTE_AAMC**

4. Consideration and possible approval of a Resolution setting the date for the public hearing on the Combined annual Budget and Appropriation Ordinance for 2018-19.

- **July 17th, 2018 – 7PM**

MOTION TO APPROVE_G. GILLUND_SECOND_E. KATTNER_VOTE_AAMC

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

B. BUSINESS REPORT

1. Review, discussion and possible action regarding ambulance billing including the possibility of sending non-resident unpaid bills to collections.
 - **Discussion regarding ambulance billing.**

C. INSURANCE

- **New policy starts May 19th**
- **Certificate has been received**

D. BUILDING AND GROUNDS

1. Review, discussion and possible action regarding toilet and bathroom sink replacement.
 - **H. Petska provided pricing for toilets and cabinets (would like toilets downstairs replaced first)**
 - **JBS Plumbing-Downstairs Toilets & Sinks: \$2,950.00**
 - **Hansen Custom Cabinets: Women's Bathroom: \$2,290.00—Men's Bathroom: \$3,884.00**
 - **Grand Total for Toilets, Sinks and Cabinets: \$7,945.00**
 - **Prolonged until June meeting**
2. Review, discussion and possible action regarding the TV and chairs for the Day Room.

**MOTION TO APPROVE PURCHASE OF TWO CHAIRS AND TV NOT TO EXCEED \$2500
LIMIT__D. KATTNER__SECOND__H. PETSKA__VOTE__AAMC**

3. Discussion regarding the remainder of Project #2, namely the lockers and upstairs bathrooms.
 - **Locker and flooring plans for next month's meeting.**
 - **18" & 24" locker quotes**
 - **Flooring quotes**
 - **Prolonged until June meeting**

E. EQUIPMENT MAINTENANCE

1. Review, discussion and possible action approving outside maintenance by Jason Kedroc on an as need basis.
 - **Jason will provide Certifications and Insurance**
 - **Jason will come to our station from Fox River Grove**
 - **Chief to get more information for June Meeting**
 - **Prolonged until June meeting**

F. SPRING GROVE VILLAGE/SGFD

1. Review, discussion and possible action regarding granting permission for the VOSG to install a gated entrance, with easement, at the south end of the District's property to permit limited exiting during large events at Horse Fair Park.
 - **At the Village Expense**
 - **Would need Agreement and Easement**
 - **Village would have to maintain property**
 - **There is already county approval on the project**
 - **R. Curran to move forward on legal work with Village**

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

- Prolonged until June Meeting

G. FIRE PREVENTION BUREAU

- Summer safety day upcoming in June with Village of Spring Grove

H. SAFETY COMMITTEE REPORT

- No report

I. CHIEF'S REPORT

- See attached report

12. OLD BUSINESS

A. Adoption of the modified SG FF Association Policy.

- Changes to policy—see attached report

**MOTION TO APPROVE THE MODIFIED SG FF ASSOCIATION POLICY__G.
GILLUND__SECOND__H. PETSKA__VOTE__AAMC**

B. Review, discussion and possible action promoting one or more cadets to active status.

C. Approval of the recommendations of the Chiefs regarding staffing, training, and vehicles including

fixing the bed of 1890.

- Dan- discussion regarding fixing the bed of 1890—will not exceed \$5,500 with presented quote.

**MOTION TO APPROVE PURCHASING FIBERGLASS UTILITY BOX FOR \$8903__H. PETSKA
__SECOND__G. GILLUND__VOTE__AAMC**

D. Review, discussion and possible action regarding voiding the existing Lieutenant's Promotion List.

E. Review, discussion and possible action regarding the hiring of a part-time BC to fill open shifts.

13. NEW BUSINESS

A. Formal hiring of Michael Paige as a Tier II BC.

**MOTION TO HIRE MICHAEL PAIGE AS A TIER II BC PENDING BACKGROUND
CHECK__H. PETSKA__SECOND__E. KATTNER__VOTE__AAMC**

B. Formal hiring of Mark Czerwicz as a Tier II PPT FF/medic.

**MOTION TO APPROVE HIRING OF MARK CZERWICZ AS A TIER II PPT FF/MEDIC 16
__P. TIERNEY__SECOND__H. PETSKA__VOTE__AAMC**

C. Formal hiring of Corrine Bauer as a Tier II POP FF/Medic.

**MOTION TO APPROVE HIRING OF CORRINE BAUER AS A TIER II POP FF/MEDIC
__G. GILLUND__SECOND__H. PETSKA__VOTE__AAMC**

**SPRING GROVE FIRE PROTECTION DISTRICT
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D. Acceptance of a Leave of Absence for a FF/EMT-B.

**MOTION TO APPROVE THE LOA FOR GREG GILLUND__H. PETSKA__SECOND__E.
KATTNER__VOTE__AAMC**

E. Review, discussion and possible action regarding the Instructor Only Position.

**MOTION TO APPROVE POLICY CHANGE TO THE INSTRUCTOR ONLY POSITION__H.
PETSKA__SECOND__D. KATTNER__VOTE__AAMC**

F. Review, discussion and possible action regarding the Cadet/Intern Position.

G. Approval of up to 4 individuals to become Cadet/Interns.

**MOTION TO APPROVE HIRING 4 CADETS PENDING BACKGROUND & MEDICAL
CHECKS__H. PETSKA__SECOND__E. KATTNER__VOTE__AAMC**

H. Approval of the move of a Probationary member to Cadet/Intern.

- No discussion

I. Approval of the hiring of a Probationary member to replace the member moving to Cadet/Intern.

-No discussion

J. Approval of the correction to the Pay Schedule modifying the Acting BC pay to be the difference in pay between Lieutenant and BC rather than plus the BC pay.

MOTION TO APPROVE __P. TIERNEY__SECOND__H. PETSKA__VOTE__AAMC

K. Review, discussion and possible action regarding a request for Spring Grove's participation in a research project on Firefighter human dynamics.

**MOTION TO APPROVE SARA CRAIN TO OBSERVE FIREHOUSE FOR ONE DAY__H.
PETSKA__SECOND__D. KATTNER__VOTE__AAMC**

14. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

- **Bob S. - asked if the lawn could get a little more care, is looking yellow and green.**

- **The Board will take care of the lawn.**

15. EXECUTIVE SESSSION

A. Personnel. 5ILCS120/2(c)(1).

**MOTION TO GO INTO EXECUTIVE SESSION AT 8:18PM__P. TIERNEY__SECOND__H.
PETSKA__VOTE__AAMC**

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING AGENDA**

**MOTION TO RETURN FROM EXECUTIVE SESSION AT 9:38PM_H. PETSKA __SECOND__P.
TIERNEY__ VOTE__AAMC**

16. POST EXECUTIVE SESSION MOTIONS

- A. Possible action regarding personnel issues, some noted above, discussed in Executive Session.

-Motion to move Mike Lynn off paid administrative leave with supervision from the DC

MOTION TO APPROVE__P. TIERNEY__SECOND__H. PETSKA__VOTE__AAMC

17. ADJOURNMENT

MOTION TO ADJOURN AT 9:46PM_P. TIERNEY__SECOND__D. KATTNER__VOTE__AAMC

POSTED: THURSDAY, JUNE 21, 2018 AT 2:30PM