

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES-FEBRUARY 20, 2018  
7:00 PM**

1. CALL TO ORDER                      TIME 7:00 PM                      PRESIDENT RUSHER
  
2. ROLL CALL                              PRESENT                              SECRETARY D. KATTNER  
L. Rusher                                X    
E. Kattner                                X    
D. Kattner                                X   – JOINED MEETING AT EXECUTIVE SESSION  
H. Petska                                X    
P. Tierney                                X    
R. Curran, Atty.                        X    
R. Tobiasz, Chief                        X    
Visitors                              Bobby Samuel, Rhianna Franz, BC Julie Tobiasz, Drew Calhoun, Terri Weinberg, Retired BC Bob Stevens, Evan Giacomo
  
3. MINUTES OF THE PREVIOUS MEETING                      SECRETARY D. KATTNER  
**MOTION TO APPROVE P. TIERNEY SECOND E. KATTNER VOTE AAMC**
  
4. MINUTES OF THE PREVIOUS SPECIAL MEETING ON 1-11-18                      SECRETARY D. KATTNER  
**MOTION TO APPROVE L. RUSHER SECOND P. TIERNEY VOTE AAMC**
  
5. MINUTES OF THE PREVIOUS SPECIAL MEETING EXECUTIVE SESSION                      SECRETARY D. KATTNER  
**MOTION TO APPROVE H. PETSKA SECOND E. KATTNER VOTE AAMC**
  
6. TREASURER’S REPORT    TREASURER PETSKA  
  
    -   **See attached report**  
  
    **MOTION TO APPROVE H. PETSKA SECOND E. KATTNER VOTE AAMC**
  
7. ACCOUNTS PAYABLE    TREASURER PETSKA  
  
    -   **See attached report**  
  
    **MOTION TO APPROVE L. RUSHER SECOND E. KATTNER VOTE AAMC**
  
8. COMMITTEES/REPORTS  
A. ATTORNEY  
    1. Review, discussion and possible action regarding a repeat Commercial FOIA request.  
  
    -   **Discussion regarding a repeat commercial FOIA request.**  
        o   **At this time, the Chief has informed the company that the requests are becoming burdensome.**  
    -   **A statement of economic interest was handed out. The tax cap is 2.1%.**  
  
B. BUSINESS REPORT  
    1. Review, discussion and possible action regarding the Explorer Post using Quick Books.  
  
    -   **Discussion regarding the Explorer Post providing data to the district for the purpose of the data being apart of the annual audit.**  
  
C. INSURANCE  
  
    -   **Horton Group has requested information regarding insurance.**  
  
D. BUILDING AND GROUNDS  
    1. Review, discussion and possible action regarding the remodeling project(s).

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- **The total budget for a deck to be constructed over the 2<sup>nd</sup> floor would be \$60,000 which is more than the remodeling budget allows.**
- **The new remodel plan for the downstairs is \$19,884 and the upstairs addition rooms would cost \$3,300.**
- **The district work (outside of the contractor) would include: electric, flooring, pipe work, paint and sprinkler system work.**
- **The downstairs remodeling project will be moved to the March Board Meeting.**

**MOTION TO APPROVE MOVING FORWARD WITH THE UPSTAIRS REMODEL BY KUKLA CONSTRUCTION AND NOT TO EXCEED \$3,300 \_\_L. RUSHER\_\_ SECOND \_\_E. KATTNER\_\_ VOTE \_\_AAMC\_\_**

**E. EQUIPMENT MAINTENANCE**

- **See attached report**

**F. SPRING GROVE VILLAGE/SGFD**

**G. FIRE PREVENTION BUREAU**

- **Inspections that have been done are not yet in Fire House.**
- **There will be a full report and the next meeting.**

**H. SAFETY COMMITTEE REPORT**

- **The committee meets next week.**

**I. FUNCTIONAL CONSOLIDATION REPORT**

- **There is a meeting scheduled for February 27<sup>th</sup> to talk about the radio systems.**

**J. CHIEF'S REPORT**

- **See attached report**

**9. OLD BUSINESS**

1. Review, discussion and possible action regarding the proposed Countywide Station Alerting System.

- **Discussion regarding dispatch/radio systems.**

**MOTION TO APPROVE ASKING THE COUNTY 911 BOARD TO PURCHASE THE ALERT SYSTEM \_\_L. RUSHER\_\_ SECOND \_\_P. TIERNEY\_\_ VOTE \_\_AAMC\_\_**

**10. NEW BUSINESS**

- A. Acceptance of the resignation of a FF/Medic pursuing a nursing career.

**MOTION TO APPROVE NICOLE'S RESIGNATION AND THANK HER FOR HER SERVICE \_\_L. RUSHER\_\_ SECOND \_\_H. PETSKA\_\_ VOTE \_\_AAMC\_\_**

- B. Review, discussion and possible approval of a Resolution authorizing signing of an agreement with Huntley FPD for the use of their Training Tower for live fire training.

**MOTION TO APPROVE A RESOLUTION AUTHORIZING SIGNING OF AN AGREEMENT WITH HUNTLEY FPD FOR THE USE OF THEIR TRAINING TOWER FOR LIVE FIRE TRAINING \_\_L. RUSHER\_\_ SECOND \_\_H. PETSKA\_\_ VOTE \_\_AAMC\_\_**

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C. Review, discussion and possible action regarding the numbers and types of classes for which the District pays for various related costs.

- **No action**

D. Review, discussion and possible action regarding revisions to the Dress Code and Travel Reimbursement Policies

- **Discussed policy changes.**

**MOTION TO APPROVE CHANGES TO THE DRESS CODE POLICY\_\_L. RUSHER\_\_SECOND\_\_E.  
KATTNER\_\_VOTE\_\_AAMC\_\_**

**MOTION TO APPROVE CHANGES TO THE TRAVEL REIMBURSEMENT POLICY\_\_L. RUSHER\_\_SECOND\_\_H.  
PETSKA\_\_VOTE\_\_AAMC\_\_**

11. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

- **Retired BC Bob Stevens – 1. The Explorer Post Pancake Breakfast will be on March 25<sup>th</sup>. Asked for Board approval to use the station for the event. Board approved.  
2. Commented on his hopes that the member input is taken into consideration in regards to the construction/remodeling projects.  
3. Comment about Jeff Fewell being demoted and that he hopes the Board takes into consideration putting him back to Lt.**
- **BC Julie Tobiasz – Commented about the mattresses upstairs being old and that they need to be replaced. Board stated the plan is to replace them all as part of the remodeling project.**

**MOTION AT \_\_8:15\_\_ PM TO GO INTO EXECUTIVE SESSION  
MOTION TO APPROVE\_\_L. RUSHER\_\_SECOND\_\_P. TIERNEY\_\_VOTE\_\_AAMC\_\_**

12. EXECUTIVE SESSSION

- A. Personnel.
- B. Wages.

**THE BOARD RETURNED FROM EXECUTIVE SESSION AT 9:50 PM AND RESUMED THE REGULAR MEETING**

13. POST EXECUTIVE SESSION MOTIONS.

A. Adoption of the plan to replace one (1) or two (2) Battalion Chiefs.

- **Modified plan to move Joe Tobiasz from part time to PPT.**

**MOTION TO APPROVE MOVING JOE TOBIASZ FROM PART TIME TO PPT\_\_L. RUSHER\_\_SECOND\_\_E.  
KATTNER\_\_VOTE\_\_AAMC\_\_**

B. Adoption of a Tier II wage plan.

**MOTION TO APPROVE\_\_L. RUSHER\_\_SECOND\_\_E. KATTNER\_\_VOTE\_\_AAMC\_\_**

C. Possible action regarding a Leave of Absence request by an employee.

**MOTION TO APPROVE TERRI WEINBERG'S LEAVE UNTIL 9/19/18\_\_L. RUSHER\_\_SECOND\_\_P.  
TIERNEY\_\_VOTE\_\_AAMC\_\_**

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D. Possible action regarding hiring cadets in 2018.

**MOTION TO APPROVE \_\_L. RUSHER\_\_ SECOND \_\_D. KATTNER\_\_ VOTE \_\_AAMC\_\_**

E. Possible action regarding Administrative Assistant sub for FMLA leave in June.

**MOTION TO APPROVE HIRING MAGGIE WHITING AS SUB ADMINISTRATIVE ASSISTANT \_\_L. RUSHER\_\_ SECOND \_\_D. KATTNER\_\_ VOTE \_\_AAMC\_\_**

F. Possible action regarding hiring of Ted Damos as FF/Medic.

**MOTION TO APPROVE HIRING TED DAMOS AS FF/MEDIC \_\_L. RUSHER\_\_ SECOND \_\_D. KATTNER\_\_ VOTE \_\_AAMC\_\_**

14. ADJOURNMENT

**MOTION TO ADJOURN AT 10:00 PM \_\_L. RUSHER\_\_ SECOND \_\_D. KATTNER\_\_ VOTE \_\_AAMC\_\_**

**POSTED: THURSDAY, MARCH 22, 2018 AT 1:30PM**