

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING AGENDA-DECEMBER 19, 2017
7:00 PM**

1. CALL TO ORDER TIME 7:03 PM PRESIDENT RUSHER

2. ROLL CALL PRESENT SECRETARY D. KATTNER
L. Rusher X
E. Kattner _____
D. Kattner X
H. Petska X
P. Tierney X
R. Curran, Atty. X
R. Tobiasz, Chief X
Visitors **DC Joe Tobiasz, BC Julie Tobiasz, Lt. Michelle Krysiak, Carrie Eggleston, Retired BC Bob Stevens, Tom Gough**

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER
MOTION TO APPROVE L. RUSHER SECOND P. TIERNEY VOTE AAMC

4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION SECRETARY D. KATTNER
MOTION TO APPROVE H. PETSKA SECOND D. KATTNER VOTE AAMC

5. TREASURER'S REPORT TREASURER PETSKA

 - **See attached report**

 MOTION TO APPROVE H. PETSKA SECOND D. KATTNER VOTE AAMC

6. ACCOUNTS PAYABLE TREASURER PETSKA

 - **See attached report**

 MOTION TO APPROVE P. TIERNEY SECOND L. RUSHER VOTE AAMC

7. COMMITTEES/REPORTS
 A. ATTORNEY
 1. Approval of the Resolution listing the Board meeting dates for 2018.

 - **2017 Tax Levy was filed.**

 MOTION TO APPROVE THE RESOLUTION LISTING THE BOARD MEETING DATES FOR 2018 AS THE SAME TIME AND DAY OF THE MONTH L. RUSHER SECOND P. TIERNEY VOTE AAMC

 B. BUSINESS REPORT
 1. Approval of the Audit for FY 2016-17.

 - **Carrie Eggleston presented on the FY 2016-2017 Audit.**
 - **AFR Report was completed.**

 MOTION TO APPROVE THE ANNUAL AUDIT FOR FY 2016-2017 L. RUSHER SECOND H. PETSKA VOTE AAMC

 C. INSURANCE
 1. Review, discussion and possible action regarding bidding P&C insurance in 2018.

- **Discussion on bidding for insurance in the upcoming year.**
- **Agreed to continue with The Horton Group/ESIP with P&C Insurance for FY 2018-19.**

D. BUILDING AND GROUNDS

1. Review, discussion and possible action regarding the 2nd floor remodeling.

- **Discussion regarding the 2nd floor remodeling.**
- **Larry and Harvey will meet with Jeff Kukla regarding the building code.**

2. Review, discussion and possible action regarding the 2017 and 2018 B&G Project List.

- **See attached Project List.**

E. EQUIPMENT MAINTENANCE

- **See attached report.**

F. SPRING GROVE VILLAGE/SGFD

- **A few restaurants are opening up in Spring Grove with gaming.**
- **Currently there is no building taking place.**

G. FIRE PREVENTION BUREAU

- **Project Santa will take place on Friday.**

H. SAFETY COMMITTEE REPORT

I. CHIEF'S REPORT

- **There will be a meeting in January to discuss functional consolidation.**

7. OLD BUSINESS

A. Review, discussion and possible action regarding the proposals submitted by the consultant(s).

- **Discussion regarding the proposals submitted by the consultants and took no action.**

B. Review, discussion and possible action regarding the policies presented last month.

- **Presented policies were approved.**
- **Board will review the policy manual at January's meeting.**

MOTION TO APPROVE THE PRESENTED POLICIES __H. PETSKA __SECOND __D. KATTNER __ VOTE __AAMC __

C. Review, discussion and possible action regarding the Annual Review Form.

MOTION TO APPROVE __H. PETSKA __SECOND __D. KATTNER __ VOTE __AAMC __

8. NEW BUSINESS

9. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

Retired BC Bob Stevens – Asked the board last meeting if funding was available for students and would like to get the allowed amount of money reimbursed.

Tom Gough – What is the annual budget for the fiscal year? 1.6 million

DC Tobiasz – the Association’s Holiday Party is at The Grove, is the on-duty crew able to attend? The board suggested that it is not a good idea.

**MOTION AT 8:27 PM TO GO INTO EXECUTIVE SESSION
RUSHER SECOND P. TIERNEY VOTE AAMC**

10. EXECUTIVE SESSSION

A. Personnel

THE BOARD RETURNED FROM EXECUTIVE SESSION AT 9:18 AND RESUMED THE REGULAR MEETING

MOTION TO APPROVE H. PETSKA SECOND P. TIERNEY VOTE AAMC

11. POST EXECUTIVE SESSION MOTIONS

A. Possible adjustment to the wage of the Administrative Assistant.

**MOTION TO APPROVE ADMINISTRATIVE ASSISTANTS WAGE BY \$.50
RUSHER SECOND P. TIERNEY VOTE AAMC**

B. Approval of possible changes to the BC Position and or hiring of one or more replacement BCs for those retiring.

- NO ACTION

C. Action regarding the current Performance Improvement Plans.

- NO ACTION

D. Approval of Nicole McDevitt as an AO.

**MOTION TO APPROVE NICOLE MCDEVITT AS AN ACTING OFFICER
RUSHER SECOND P. TIERNEY VOTE AAMC**

E. Approval of a Leave of Absence for a FF pursuing a Career FF Position.

**MOTION TO ACCEPT LOA FOR BOB SAMUEL FOR ONE YEAR
RUSHER SECOND P. TIERNEY VOTE AAMC**

F. Approval of a Leave of Absence for a FF changing careers.

**MOTION TO APPROVE LOA FOR TERRI WEINBERG UNTILL 6-19-18__D.
KATTNER__SECOND__H. PETSKA__ VOTE__AAMC__**

G. Approval of the Addendum to the Chief's Contract.

**MOTION TO APPROVE RESOLUTION 2017-6 FOR CHIEF'S CONTRACT__H.
PETSKA__SECOND__P. TIERNEY__ VOTE__AAMC__**

H. Action regarding Jeff Fewell.

**MOTION TO APPROVE DEMOTE JEFF FEWELL FROM LT.__L.
RUSHER__SECOND__H. PETSKA__ VOTE__AAMC__**

12. ADJOURNMENT

MOTION TO APPROVE__L. RUSHER__SECOND__P. TIERNEY__ VOTE__AAMC__

POSTED: FRIDAY JANUARY 19, 2018, 9:00AM