

**SPRING GROVE FIRE PROTECTION DISTRICT
SPECIAL BOARD MEETING
TUESDAY OCTOBER 31, 2017-7PM**

The Board of Trustees of the Spring Grove Fire Protection District will hold a special meeting, in the meeting room of the fire station, 8214 Richardson Rd., Spring Grove, IL, on Tuesday October 31, 2017, for the purposes of:

Present:

**Larry Rusher
Ed Kattner
Don Kattner
Harvey Petska
Paul Tierney
Attorney Rich Curran
Chief Rich Tobiasz**

Visitors: DC Joe Tobiasz, Lt. Larry VanHoorelbeke, BC Dan Illges, Lt. Michelle Krysiak, Justin Kenyon, Bobby Samuel, Nikki McDevitt, Rhianna Franz

1. Discuss and set 2017 Tax Levy determination.

--Approved a 4.8% increase for the 2017 Tax Levy. The proposed Levy is higher than the estimated one from the County, however, the Board wants to make sure that they capture all of the new property revenue.

2. Approval of the purchase of a replacement kitchen range and hood & duct.

--Approved the purchase of the new range and hood. I will order today. We will have it installed shortly after delivery, though the DC must modify the ductwork a little to make it work.

3. Approval of the every other shift schedule for Position #4 on the schedule for EMT-Bs.

--Approved the "6 day rotation" for the 4th position on the schedule. This line is made up of EMT-Bs. So except for Kevin who cannot do this type of schedule, ALL of the pics belong to medics. And there are sufficient shifts for everyone to get at least their minimums and in most cases, their maximums, particularly with vacations. We have only two medics listed for BLACK, so this works well that we have a full open BLACK medic shift (while Dan is still here), so 9 or 10 BLACK AM and PM shifts. The Board said we should try this for six (6) months.

4. Approval to hire a Permanent Part-time employee should an immediate need arise.

--Approved the hiring of a PPT replacement should one of the current PPTs, who are high on other department lists, be hired. We will not have to wait until the next Board meeting to get approval.

5. Approval of the action plan for those who do not meet the number of required shifts.

--Approved the Action Plan for those who do not meet the minimum staffing requirements. A copy of the new policy is attached. Essentially if you were to fail to meet minimum shift numbers, without excuse, you could be released the 2nd time it occurred in a 12 month period. Note: This will be added to the policy manual. A printed copy can be found in the Administrative Office and on-line in the Company Folder. Once the remaining policies are reviewed and approved, a full copy will be placed in the radio room.

6. Meeting with the McGrath Consulting Group and possibly contracting with them to review and provide recommendations to the Board on various issues of importance to the District.

--Heard from Drs. Mr. & Mrs. Tim and Victoria McGrath about the work they do consulting with Police and Fire Departments (and Municipalities). They described their background and what they could do for the District. The Board formed a committee of President Rusher, Treasurer Petska and the Chief to develop a list that the Board would approve and then that McGrath Consulting could submit a proposal back to the Board.

7. Setting a special meeting time and date of 9am, November 18, 2017, for the purpose of meeting with the Chief and Boards of Trustees of Hebron, Richmond and Wonder Lake Fire Protection Districts to discuss functional consolidation.

--Set a Special Meeting Date for Saturday November 18, 2017, 9am, to meet with the Chiefs and Boards of the Fire North Quad to discuss possible Functional Consolidation.

8. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

9. Adjournment

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