

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES-OCTOBER 17, 2017  
7:00 PM**

1. CALL TO ORDER                      TIME 7:00PM                      PRESIDENT RUSHER
  
2. ROLL CALL                              PRESENT                              SECRETARY D. KATTNER  
    L. Rusher                                X    
    E. Kattner                                X    
    D. Kattner                              \_\_\_\_\_  
    H. Petska                                X    
    P. Tierney                                X    
    R. Curran, Atty.                        X    
    R. Tobiasz, Chief                        X    
    Visitors                              **Lt. Mike Lynn, Lt. Todd Robel, Bobby Samuel, Lt. Andy Laird, Austin Leggett, Nick Bratcher, Andrew Calhoun, Alec Rusher, BC Julie Tobiasz, BC Dan Illges, Christian Nowicki, Mike Forster, Retired BC Bob Stevens, Ct. Dean Jordan, Allie Justen, Greg Gillund, Carolyn Hallin, Mark Hohs, Anthony Morris, Rhianna Franz, Luke Brinkmann, Nicole McDevitt, Justin Kenyon, Tom Gough, Cindy Forster, The Nowicki Family, The Justen Family, MJ Gillund**
  
3. MINUTES OF THE PREVIOUS MEETING                      SECRETARY D. KATTNER  
  
    **MOTION TO APPROVE E. KATTNER SECOND H. PETSKA VOTE AAMC**
  
4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION                      SECRETARY D. KATTNER  
  
    **MOTION TO APPROVE H. PETSKA SECOND E. KATTNER VOTE AAMC**
  
5. TREASURER'S REPORT    TREASURER PETSKA  
  
    -     **See attached report**  
  
    **MOTION TO APPROVE E. KATTNER SECOND H. PETSKA VOTE AAMC**
  
6. ACCOUNTS PAYABLE    TREASURER PETSKA  
  
    -     **See attached report**  
  
    **MOTION TO APPROVE L. RUSHER SECOND P. TIERNEY VOTE AAMC**
  
7. COMMITTEES/REPORTS  
    A. ATTORNEY  
        1. Review, discussion and determination of the amount to be levied for the 2017 Tax Levy.  
            -     **Discussion on 2017 Tax Levy**  
            -     **The majority of the departments revenue is from real estate taxes**  
            -     **The department must file levy by the last Tuesday of December**  
            -     **Directed the Chief to work with the Attorney on the 2017 Tax Levy**  
            -     **Tabling decision regarding levy until the November meeting**  
  
        2. Review, discussion and possible action regarding the wording of the Airgas Contract.  
            -     **Discussion regarding the wording of the AirGas contract**  
            -     **AirGas will not accept the previously proposed rewording of their contract**  
            -     **The department will request rewording to the liability clause for a second time**

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**B. BUSINESS REPORT**

1. Review, discussion and possible action regarding continuing the SIMPLE Retirement Plan.

- **The Chief requested to renew the SIMPLE Retirement Plan**

**MOTION TO APPROVE RENEWING THE SIMPLE RETIREMENT PLAN\_\_L.  
RUSHER\_\_SECOND\_\_E. KATTNER\_\_VOTE\_\_AAMC\_\_**

- **Audit update: Carrie is almost complete with the audit. She did ask for an extension.**

**C. INSURANCE**

**D. BUILDING AND GROUNDS**

1. Review, discussion and possible action regarding the 2<sup>nd</sup> floor addition over the gear lockers.

- **Discussion on the 2<sup>nd</sup> floor addition/remodeling project**
- **Jeff needed more information on whether he can use wood as a material for the building plans**
- **The 2015 IBC Code indicates that wood is fine to use in the addition**

2. Review, discussion and possible action regarding the updated project list.

- **Project list is attached and ongoing**
- **The Chief will begin looking at purchasing a new stove for the kitchen**

**E. EQUIPMENT MAINTENANCE**

- **Report is attached**

**F. SPRING GROVE VILLAGE/SGFD**

**G. FIRE PREVENTION BUREAU**

- **Currently we are waiting on a few alarm plans from businesses**
- **The department will be participating in Trunk or Treat on October 28<sup>th</sup>**

**H. SAFETY COMMITTEE REPORT**

**I. CHIEF'S REPORT**

- **See attached report**

**7. OLD BUSINESS**

- A. Request by the Association/Membership to discuss ongoing issues including but not limited to wages, contract service, every 6<sup>th</sup> day schedule and hiring other FF/Medics.

**Topics Discussed by the Association/Membership:**

- **Rotation schedule (every sixth day)**
  - o **Bid for positions – members who do not wish to partake in a rotation schedule will then be a part of a pool of members that will pick up open shifts**
- **Hire more medics**
- **Presented a mock schedule of the every six day rotation**

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8. NEW BUSINESS

9. PUBLIC PARTICIPATION

The public is invited to make an issue oriented comment on any matter of public concern. The public comment may be no longer than 3 minutes in duration. Interrogation of the staff or the Board of Trustees will not be allowed at this time. Personal invectives against staff or officers are not permitted.

**Tom Gough, Resident – How do you base your shift schedule? How many officers per day? Previously worked at Buffalo Grove FD for 15 years and they practiced the every six day schedule which brought a lot of stability to the department.**

**Retired BC Bob Stevens – The department has always made it work with five people in the station for the past 35 years. The department loses a lot of people a year due to more money at other departments. The Board should be respected for their decisions.**

**Cindy Forster, Resident – Commended the Association for their work and presentation. Has been a Spring Grove resident for 27 years and enjoys knowing the people that will come to her rescue if needed rather than people form a contract service. Has experience working with contract services and they are not all they say they are.**

**Ct. Dean Jordan – The pay decrease was the worst thing anyone could do to an employee. What could keep people here at Spring Grove would be to give people more money. There are other ways to save money such as station sharing or leasing big items like a quad or tanker.**

**MOTION AT 7:48PM TO GO INTO EXECUTIVE SESSION \_\_P. TIERNEY \_\_SECOND \_\_E.  
KATTNER \_\_VOTE \_\_AAMC \_\_**

10. EXECUTIVE SESSSION

A. Personnel and compensation of an employee.

**THE BOARD RETURNED FROM EXECUTIVE SESSION AT 8:53PM AND RESUMED  
THE REGULAR MEETING**

11. POST EXECUTIVE SESSION MOTIONS

A. Possible action regarding contracting with a service for various officers and firefighter paramedics to staff the station.

**NO ACTION**

B. Possible action regarding hiring additional firefighter paramedics to cover shifts.

**NO ACTION**

C. Possible action regarding changing the previously approved wage schedule.

**MOTION TO APPROVE THE DELAY IMPLEMENTATION OF THE WAGE CHANGE  
UNTIL FURTHER DISCUSSION BY THE BOARD \_\_P.TIERNEY \_\_SECOND \_\_H.  
PETSKA \_\_VOTE \_\_AAMC \_\_**

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D. Possible action permitting the use of an “Every other 6<sup>th</sup> shift for schedule coverage”.

**NO ACTION**

E. Possible action permitting the use of approved, qualified Lieutenants to cover a BC position.

**MOTION TO APPROVE PERMITTING THE USE OF LIEUTENANT LARRY VAN HOORLEBEKE AND LIEUTENANT TODD ROBEL TO ACT AS BATTALION CHIEFS SHOULD THE NEED ARISE \_\_P. TIERNEY\_\_SECOND\_\_L. RUSHER\_\_VOTE\_\_AAMC\_\_**

F. Possible action regarding the Chief’s contract.

**NO ACTION**

**MOTION TO HOLD A SPECIAL MEETING AT 7PM ON TUESDAY OCTOBER 31, 2017, FOR THE PRIMARY PURPOSE OF INVITING THE MCGRATH CONSULTING GROUP TO PRESENT TO THE BOARD THE POSSIBILITY OF CONSULTING FOR THE SGFPD\_\_P. TIERNEY\_\_SECOND\_\_L. RUSHER\_\_VOTE\_\_AAMC\_\_**

11. ADJOURNMENT

**MOTION TO APPROVE\_\_P. TIERNEY\_\_SECOND\_\_L. RUSHER\_\_VOTE\_\_AAMC\_\_**

**POSTED: FRIDAY OCTOBER 23, 2017, 8:15AM**