

**SPRING GROVE FIRE PROTECTION DISTRICT
SPECIAL BOARD MEETING MINUTES
TUESDAY FEBRUARY 23, 2016
7PM**

The Board of Trustees of the Spring Grove Fire Protection District will have a special meeting on Tuesday February 23, 2016, at 7:00pm, for the purposes of:

PRESENT:

L Rusher

E Kattner

D Kattner

H Petska

P Tierney

Chief R. Tobiasz

Visitors: BC Dan Illges, Michelle Krysiak, Larry Van Hoverbroke

1. Review, discussion and possible action on the FY 2016-17 budget.

**Discussed purchase of cardiac monitors / Applied for a micro grant
Committee for monitors will review in spring/summer 2016
Budget for new tanker**

Trustee P Tierney raised a concern of deficit in annual audit report on General, Insurance, and Audit funds. Chief to speak with auditor for clarification & possible solution.

2. Executive Session for the discussion of personnel and compensation before a public body.

**Motion to enter executive session by P Tierney Second D Kattner Vote ALL AYES
MOTION CARRIED 7:53pm**

**Motion to end executive session P Tierney Second H Petska Vote ALL AYES
MOTION CARRIED 9:12pm**

3. Review, discussion and possible action regarding the open Battalion Chief's position.

**Chief to post/advertise open PPT-16 BC position for applications in March with testing in April.
Wages & Benefits will be consistent with current PPT-16 staff.**

4. Review, discussion and possible action regarding promotion of a Lieutenant from the list.

5. Review, discussion and possible action regarding the hiring of an Administrative Assistant.

Will review Admin assistant position at later time & will continue with current Admin assistant staff.

6. Possible action regarding wage and benefit changes.

**Increase all staff base rate by \$0.25/hr effective first paycheck of May
Motion by E Kattner Second L Rusher Vote ALL AYES
MOTION CARRIED**

Increase Nicole Oberg administrative assistant pay \$0.50/hr effective next pay period.

**Motion by H Petska Second E Kattner Vote ALL AYES
MOTION CARRIED**

**Increase Battalion Chief pay by \$0.50/hr effective first paycheck of May
Motion by P Tierney Second E Kattner Vote ALL AYES
MOTION CARRIED**

**Increase Deputy Chief pay by \$0.50/hr effective first paycheck of May
Motion by H Petska Second D Kattner Vote ALL AYES
MOTION CARRIED**

7. Review, discussion and possible action regarding soliciting an RFP for an auditor for the FY 2015-6 Fiscal Year Financial reports.

Discussed Chief to get quotes for for audit

**Motion by P Tierney Second H Petska Vote ALL AYES
MOTION CARRIED**

8. Possible approval of an Eagle Scout project.

9. Review, discussion and possible action changing the regular monthly meeting in March (15th) because of the Primary Election.

No change of date

10. Public participation

**Motion to adjourn: D Kattner Second L Rusher Vote ALL AYES
MOTION CARRIED 9:16pm**