

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES-DECEMBER 15, 2015  
7:00 PM**

1. CALL TO ORDER                      TIME \_\_\_\_\_ 7:01pm\_\_                      PRESIDENT RUSHER
  
2. ROLL CALL                              PRESENT                                      SECRETARY D. KATTNER  
L. Rusher                                      Y \_\_\_\_\_  
E. Kattner                                      Y **7:10PM**  
D. Kattner                                      Y \_\_\_\_\_  
H. Petska                                      Y \_\_\_\_\_  
P. Tierney                                      Y \_\_\_\_\_  
R. Curran, Atty.                              Y \_\_\_\_\_  
R. Tobiasz, Chief                              Y \_\_\_\_\_  
Visitors                                      **Scott Davis & Staff**
  
3. MINUTES OF THE PREVIOUS MEETING                      SECRETARY D. KATTNER  
MOTION TO APPROVE **P TIERNEY**\_\_SECOND **H PETSKA**\_\_ VOTE ALL AYES  
**MOTION CARRIED**
4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION                      SECRETARY D. KATTNER  
MOTION TO APPROVE **P TOURNEY** \_SECOND **D KATTNER**\_ VOTE ALL AYES  
**MOTION CARRIED**
5. TREASURER'S REPORT                                      TREASURER PETSKA  
MOTION TO APPROVE **H PETSKA**\_\_SECOND **D KATTNER**\_ VOTE ALL AYES  
**MOTION CARRIED**
6. ACCOUNTS PAYABLE                                      TREASURER PETSKA  
MOTION TO APPROVE **L RUSHER**\_\_SECOND **H PETSKA**\_\_ VOTE ALL AYES  
**MOTION CARRIED**
  
7. COMMITTEES/REPORTS  
A. ATTORNEY  
    1. Adoption of the Tax Levy Ordinance for 2015.  
    **Revised 2015-12 tax levy repeals 2015-11**  
    **Motion by L Rusher second D Kattner**  
    **Vote all ayes**  
    **Motion carried**  
  
    **Approve meetings schedule for year 2016 3 Tuesday of month at 7pm**  
    **Motion by L Rusher second E Kattner**  
    **Vote All ayes**  
    **Motion carried**  
B. BUSINESS REPORT  
    1. Approval of the submission of an AFG Grant for a cardiac monitor and a tanker.  
    **Motion by E Kattner second H Petska**  
    **Vote All ayes**  
    **Motion carried**  
    2. Approval of the use of the IPRF Safety Grant for PPE.  
    **Motion by E Kattner second L Rusher**  
    **Vote All ayes**  
    **Motion carried**  
    3. Re-authorization of the maintenance agreement for the District copier/printer.  
    **Motion by P Tierney second D Kattner**  
    **Vote All ayes**  
    **Motion carried**  
    4. Re-authorization of the Agreement with County Clerk for use of the Fire Station as a Polling Place.  
    **Motion by D Kattner second P Tierney**

- Vote All ayes**  
**Motion carried**
- C. INSURANCE
- D. BUILDING AND GROUNDS  
**Repaired pump for septic tank**  
**Holding tank inspected/alarm needs repair**
- E. EQUIPMENT MAINTENANCE  
**P Tierney suggested start a annual undercarriage cleaning of equipment**
- F. SPRING GROVE VILLAGE/SGFD  
**Reviewed tax abatement letter**
- G. FIRE PREVENTION BUREAU
- H. SAFETY COMMITTEE REPORT
- I. EXPLORER POST 1800  
**Explorers purchased new trailer for moving gear to training**  
**March pancake breakfast date to be determined**
- J. CHIEF'S REPORT
7. OLD BUSINESS
- A. Discussion regarding the possibility of hiring an Administrative Assistant.  
**Plan for 16-17 budget**
- B. Discussion regarding the possibility of creating a Fire North Authority.
- C. Review, discussion and possible action regarding PPE.  
**Committee reviewing PPE specs**
- D. Review, discussion and possible action regarding the Medical Policy.
8. NEW BUSINESS
9. PUBLIC PARTICIPATION  
**Scott Davis raised concern about having money in budget for administrative assistant. L Rusher explained we are just looking at possibility of hiring a admin assistant.**
10. EXECUTIVE SESSSION  
**Motion to enter executive session 8:03pm**  
**Motion by P Tierney second D Kattner**  
**Vote all ayes**  
**Motion Carried**
- A. Review of the minutes of Executive Sessions previously closed to the public.
- B. Personnel  
**Motion to leave executive session 9:00pm**  
**Motion by P Tierney second L Rusher**  
**Vote All Ayes**  
**Motion Carried**
11. POST EXECUTIVE SESSION MOTIONS
- A. Acceptance of a change of employment status by a PPT-16.
- B. Action to direct the Chief to develop a testing process in order to create a Battalion Chief's list including the option of hiring from outside.  
**Motion to direct chief to develop job description & testing process for Battalion Chief including outside testing.**  
**Motion by D Kattner second L Rusher**  
**Vote All ayes**  
**Motion Carried**
- C. Appointment of a Captain from the list to replace Kevin Young.  
**Motion to eliminate Captain position except for current staff in position**  
**Motion by D Kattner second P Tierney**  
**Vote All ayes**  
**Motion Carried**
- D. Promotion of a Lieutenant from the list to replace the Lieutenant moving to Captain.

E. Hiring of one or more PPT-12 employees to cover open shifts.

11. ADJOURNMENT

MOTION TO APPROVE **P Tierney**\_SECOND **L Rusher**\_\_VOTE **All Ayes**

**Motion carried 9:01pm**