

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES-MAY 17, 2016
7:00 PM**

1. CALL TO ORDER TIME 7:00 _____ PRESIDENT RUSHER

2. ROLL CALL PRESENT SECRETARY D. KATTNER
 - L. Rusher Y _____
 - E. Kattner Y _____
 - D. Kattner Y _____
 - H. Petska Y _____
 - P. Tierney Y _____
 - R. Curran, Atty. Y _____
 - R. Tobiasz, Chief Y _____
 Visitors: **Kary w/ Dam, Snell, & Traveirne, Greg Gillund, Capt Christopherson**

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER
MOTION TO APPROVE **P Tierney** ____ SECOND **L Rusher** ____ VOTE **All Ayes**

4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION SECRETARY D. KATTNER
MOTION TO APPROVE **D Kattner** ____ SECOND **P Tierney** ____ VOTE **All Ayes**

5. TREASURER'S REPORT TREASURER PETSKA
MOTION TO APPROVE **H Petska** ____ SECOND **E Kattner** ____ VOTE **All Ayes**

6. ACCOUNTS PAYABLE TREASURER PETSKA
MOTION TO APPROVE **E Kattner** ____ SECOND **H Petska** ____ VOTE **All Ayes** _____

7. ELECTION OF BOARD OFFICERS FOR FY 2017 PRESIDENT RUSHER
Motion by P Tierney to keep the board officers duties the same.
Motion by P Tierney Second D Kattner Vote All Ayes
Motion Carried

8. APPOINTMENT OF THE ATTORNEY FOR FY 2017 PRESIDENT RUSHER
Motion to appoint attorney R Curran
Motion by E Kattner Second H Petska Vote All Ayes
Moon Carried

9. APPOINTMENT OF THE AUDITOR PRESIDENT RUSHER
Motion to accept quote from Dam, Snell & Traverine for \$6,100
Motion by L Rusher Second E Kattner Vote All Ayes
Motion Carried

10. COMMITTEES/REPORTS
 - A. ATTORNEY
 1. Consideration and possible approval of a Resolution setting the date for the public hearing
On the Combined Annual Budget and Appropriation Ordinance for 2016-17.
**Motion setting date of public hearing for annual budget & appropriation ordinance July 19,
2016 @ 7pm**
Motion by P Tierney second H Petska Vote All Ayes
Motion Carried
 - B. BUSINESS REPORT
 1. Review, discussion and possible action adjusting the line items of the FY 2016 budget
where necessary.
Motion to adjust budget line items
Motion by E Kattner Second D Kattner Vote All Ayes
Motion Carried
 2. Discussion and possible action setting the date for a special planning meeting related to
the budget, capital equipment and future purchases.
Motion to hold special budget planning meeting May 31, 2016 @ 7pm

Motion by D Kattner second E Kattner Vote All Ayes

Motion carried

3. Discussion regarding a procedure for contract oversight for the future.

Contracts authorized by the board President & Attest by Board Secretary

4. Approval to proceed with the process of shredding of documents, according to State law, once the State of Illinois Archives approves the process.

Chief met w Steve Colaizzi from Illinois Archives & submitted plan for approval of shredding of documents

P Tierney suggested write document destruction policy

C. INSURANCE

D. BUILDING AND GROUNDS

1. Discussion and possible action regarding creating additional storage space including consideration of off-site storage, a shed for lawn maintenance equipment or an addition to the back storage building.

Discussed selling snowmobile trailer & replacing with smaller trailer. Quotes to be received Carolyn Hallin has taken lead on most of the yard work

E. EQUIPMENT MAINTENANCE

F. SPRING GROVE VILLAGE/SGFD

Department will participate in memorial Day remembrance & we split cost of coffee & donuts with VOSG

July 4 event planning has begun

G. FIRE PREVENTION BUREAU

Couple inspection left to go

H. EXPLORER POST 1800

Discussing policy draft at June meeting

I. SAFETY COMMITTEE REPORT

J. CHIEF'S REPORT

Allie Justen Passed Mod B & is now off probation

Cadet Candidates working on medical exams plan to start June 1

BC Skillman attending meetings & starts June 13

Phone lines now working after some reengineering

SGFPD hosting Quarterly District Trustee meeting in July. Arrangements made with Turtle

Creek & invited State Senator Pam Althoff & three representatives to attend.

Senator Althoff will be the program.

Registering for IAFFD conference

Reverse 911 going away June 30 & Black Board connect will replace

11. OLD BUSINESS

12. NEW BUSINESS

A. Review, discussion and possible action regarding the draft of the Explorer Post 1800 policy.

13. PUBLIC PARTICIPATION

None

14. EXECUTIVE SESSSION

--None planned.

15. ADJOURNMENT

MOTION TO APPROVE D Kattner___SECOND L Rusher_____VOTE All Ayes

Motion carried 8:16pm_