

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING AGENDA-APRIL 19, 2016  
7:00 PM**

1. CALL TO ORDER                      **TIME** \_\_\_7:00\_\_\_                      PRESIDENT RUSHER
  
2. ROLL CALL                              PRESENT                              SECRETARY D. KATTNER  
L. Rusher                              **N** \_\_\_\_\_  
E. Kattner                              **Y** \_\_\_\_\_  
D. Kattner                              **Y** \_\_\_\_\_  
H. Petska                              **Y** \_\_\_\_\_  
P. Tierney                              **Y** \_\_\_\_\_  
R. Curran, Atty.                      **Y** \_\_\_\_\_  
R. Tobiasz, Chief                      **Y** \_\_\_\_\_  
Visitors
  
3. MINUTES OF THE PREVIOUS MEETING                      SECRETARY D. KATTNER  
MOTION TO APPROVE **H Petska** \_\_\_\_\_ SECOND **D Kattner** \_\_\_\_\_ VOTE **All Ayes**
  
4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION                      SECRETARY D. KATTNER  
MOTION TO APPROVE **D Kattner** \_\_\_\_\_ SECOND **P Tierney** \_\_\_\_\_ VOTE **All Ayes**
  
5. TREASURER'S REPORT                      TREASURER PETSKA  
MOTION TO APPROVE **E Kattner** \_\_\_\_\_ SECOND **D Kattner** \_\_\_\_\_ VOTE **All Ayes**
  
6. ACCOUNTS PAYABLE                      TREASURER PETSKA  
MOTION TO APPROVE **D Kattner** \_\_\_\_\_ SECOND **H Petska** \_\_\_\_\_ VOTE **All Ayes**
  
7. COMMITTEES/REPORTS
  - A. ATTORNEY  
**Next month board office appointments**
  - B. BUSINESS REPORT  
**Chief contacting auditors getting quotes for May meeting**  
**New pay rates begin May 1, 2016**  
**Testing new electronic fillable Excel time card**
  - C. INSURANCE
    1. Review, discussion and possible action regarding P&C and other insurance for the District.  
**Josh English of Horton Group present to discuss renewal of P&C and other insurance**  
**Motion to accept Horton group insurance proposal**  
**Motion by H Petska Second P Tierney Vote All Ayes**  
**Motion Carried**  
**Received rebate of our IPRF based on annual December audit of \$5,194.00**
  - D. BUILDING AND GROUNDS
    1. Review, discussion and possible action regarding the installation of one or more water stations.  
**Motion to approve purchase of water cooler**  
**Motion by H Petska Second D Kattner Vote All Ayes**
    2. Discussion regarding continuing maintenance on the bunk/day rooms.  
**HVAC work complete, Duct work cleaned excessively dirty**
  - E. EQUIPMENT MAINTENANCE
  - F. SPRING GROVE VILLAGE/SGFD  
**Active Assailant training done. Went very well.**
  - G. FIRE PREVENTION BUREAU  
**Inspections almost complete**
  - H. SAFETY COMMITTEE REPORT
  - I. CHIEF'S REPORT
    1. Review, discussion and possible action to dispose of PPE that has exceeded its life expectancy.  
**Motion to dispose of PPE past life expectancy**

**Motion by H Petska Second E Kattner Vote All Ayes**

**Motion Carried**

2. Review, discussion and possible action to dispose of items that are no longer of use to the District.

**Motion to dispose of items no longer of use to district**

**Motion by D Kattner Second P Tierney Vote All Ayes**

**Motion Carried**

7. OLD BUSINESS

**None**

8. NEW BUSINESS

A. Approval of a request by a FF/Medic for a 1 year leave of absence to pursue a FD Career position.

**Motion to approve 1 year leave of absence request for Michelle Mayer**

**Motion by H Petska Second E Kattner Vote All Ayes**

9. PUBLIC PARTICIPATION

**None**

10. EXECUTIVE SESSSION

A. Personnel

**Motion to go to executive session**

**Motion by H Petska Second D Kattner Vote All Ayes 7:28pm**

11. POST EXECUTIVE SESSION MOTIONS

A. Action regarding the hiring of a PPT-16 BC.

**Motion to hire John Skillman as BC pending medical & state police background check**

**Motion by H Petska second P Tierney Vote All Ayes**

B. Action regarding offering conditional employment to one or more cadet candidates.

**Motion to hire Rhianna Franz, Anthony Morris, And Joesph Bartman pending medical & State Police background check.**

**Motion by H Petska Second E Kattner Vote All Ayes**

C. Action keeping one or more Executive Session Minutes closed to the public.

**No action**

12. ADJOURNMENT

**MOTION TO APPROVE D Kattner\_\_SECOND P Tierney\_\_\_VOTE All Ayes**

**7:53pm**

Minutes prepared by Sec. Donald Kattner