

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES-TUESDAY AUGUST 16, 2016  
7:00 PM**

1. CALL TO ORDER                      TIME 7:00 \_\_\_\_\_                      PRESIDENT RUSHER
  
2. ROLL CALL                              PRESENT                              SECRETARY D. KATTNER  
L. Rusher                              N \_\_\_\_\_  
E. Kattner                              Y \_\_\_\_\_  
D. Kattner                              Y \_\_\_\_\_  
H. Petska                              Y \_\_\_\_\_  
P. Tierney                              Y \_\_\_\_\_  
R. Curran, Atty.                      Y \_\_\_\_\_  
R. Tobiasz, Chief                      Y \_\_\_\_\_  
Visitors: **DC Tobiasz, Greg Gilliland, LT Fewell, Explorer Pres. Mark Karolas, Bob Stevens**
  
3. MINUTES OF THE PREVIOUS MEETING                      SECRETARY D. KATTNER  
MOTION TO APPROVE **H Petska** \_\_\_\_\_ SECOND **D Kattner** \_\_\_\_\_ VOTE \_\_\_\_\_  
**P Tierney Abstain, E Kattner Yes, D Kattner Yes, H Petska Yes, Motion Carried**
4. MINUTES OF THE PREVIOUS EXECUTIVE SESSION                      SECRETARY D. KATTNER  
MOTION TO APPROVE **D Kattner** \_\_\_\_\_ SECOND **H Petska** \_\_\_\_\_ VOTE \_\_\_\_\_  
**H Petska Yes, D Kattner Yes, E Kattner Yes, P Tierney Abstain, Motion Carried**
5. TREASURER'S REPORT                      TREASURER PETSKA  
MOTION TO APPROVE **E Kattner** \_\_\_\_\_ SECOND **D Kattner** \_\_\_\_\_ VOTE **All Ayes**  
**Motion Carried**
6. ACCOUNTS PAYABLE                      TREASURER PETSKA  
MOTION TO APPROVE **P Tierney** \_\_\_\_\_ SECOND **H Petska** \_\_\_\_\_ VOTE **All Aye**  
**Motion Carried**
7. COMMITTEES/REPORTS
  - A. ATTORNEY
  - B. BUSINESS REPORT  
**Audit process continuing**  
**Still waiting for permission to shred old documents.**
  - C. INSURANCE
  - D. BUILDING AND GROUNDS
    1. Discussion of the condition and needs of the oak trees on the property.  
**Large limb fell during storms, Crew used it for chainsaw class. Chief will get quotes for trimming/fertilizing of other oaks on property.**
    2. Approval of the modified contracts for Swederski and Rabine Paving for the driveway.  
**Discussed contracts with Swederski & Rabine. Atty Curran has a few provisions to be made to contract**
  - E. EQUIPMENT MAINTENANCE  
**DC Tobiasz provided maintenance report**  
**Will be scheduling load test for emergency generator**
  - F. SPRING GROVE VILLAGE/SGFD  
**Some people kicking tires regarding building a business in SG**
  - G. FIRE PREVENTION BUREAU  
**Working on plans for Fire Prevention week at the school**
  - H. SAFETY COMMITTEE REPORT
  - I. CHIEF'S REPORT
    1. Discussion regarding the need for a Lieutenant's test and the requirements for candidates.  
**Discussed the need for a Lieutenant's Test as the current list expires October 15, 2016. The Board will continue to follow the current plan for testing which will likely occur After January 1, 2017. Information so candidates may prepare will be sent out soon. Tactics and Strategies is a required course to test.**  
**Steak Fry a success.**  
**Viewed the organizational chart and assignments list**  
**Explorer Post 1800 did presentation on trip to IFSI in Champaign**
7. OLD BUSINESS

8. NEW BUSINESS
  - A. Review, discussion and possible approval of a Travel Expense Reimbursement Policy.  
**Reviewed & edit policy**
9. PUBLIC PARTICIPATION
10. EXECUTIVE SESSSION
  - A. None planned.
11. ADJOURNMENT  
MOTION TO APPROVE **P TIERNEY**\_\_\_\_ **SECOND H PETSKA**\_\_ **VOTE ALL AYES**  
**Motion Carried 7:48pm**

Minutes prepared by Trustee Secretary Donald Kattner