

No. 2016-__

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE SPRING GROVE FIRE PROTECTION DISTRICT, McHENRY COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2016, AND ENDING APRIL 30, 2017, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE SPRING GROVE FIRE PROTECTION DISTRICT:

SECTION I: The following is the Combined Annual Budget and Appropriation for the SPRING GROVE FIRE PROTECTION DISTRICT for the fiscal year beginning May 1, 2016 and ending April 30, 2017.

GENERAL CORPORATE FUND

A. Beginning Cash on hand and Estimated Receipts

1.	Cash and Securities on Hand at Beginning of Fiscal Year	0.00
2.	Real Estate Taxes	725,736.06
3.	Personal Property Replacement	2,000.00
4.	Interest	250.00
5.	Grants	4,400.00
6.	Miscellaneous	1,250.00
7.	Foreign Fire Insurance	10,000.00
8.	Impact Fees	0.00
9.	Fire Recovery Fees	<u>7,500.00</u>
	TOTAL	\$751,136.06

B. Estimated Expenditures

(Constituting the budget and appropriations for the fiscal year beginning May 1, 2016 and ending April 30, 2017)

	<u>BUDGET</u>	<u>APPROPRIATION</u>
1. <u>Administrative Expense</u>		
a. Printing	750.00	750.00
b. Postage	500.00	500.00
c. Telephone	8,000.00	8,000.00
d. Office supplies	1,500.00	1,500.00
e. Office equipment lease	750.00	750.00
f. Office equipment maintenance	500.00	500.00
g. Legal fees	7,000.00	7,000.00
h. Association dues	3,500.00	3,500.00
i. Travel and expense	4,000.00	4,000.00
j. General insurance	12,000.00	12,000.00
k. Health insurance	35,000.00	35,000.00
l. Accounting fees	6,500.00	6,500.00
m. Fire prevention	500.00	500.00
n. Awards	2,500.00	2,500.00
o. Information systems consult	10,000.00	10,000.00
p. Information systems maintenance	2,000.00	2,000.00
q. Explorer Post 1800	2,000.00	2,000.00
r. Tax sharing - Richmond Township Fire Protection District	9,000.00	9,000.00
s. Fire billing	2,000.00	2,000.00
t. Payroll expenses	<u>3,500.00</u>	<u>3,500.00</u>
TOTAL ADMINISTRATIVE EXPENSE	\$111,500.00	\$111,500.00

	<u>BUDGET</u>	<u>APPROPRIATION</u>
2. <u>Salary Expense</u>		
a. Trustee salary	5,000.00	5,000.00
b. Trustee training/stipend	1,250.00	1,250.00
c. Firefighter salary	315,000.00	315,000.00
d. Pension	<u>8,500.00</u>	<u>8,500.00</u>
TOTAL SALARY EXPENSE	\$329,750.00	\$329,750.00
3. <u>Operational Expenses</u>		
a. Communication services	12,000.00	12,000.00
b. Training expense	15,000.00	15,000.00
c. Training equipment	250.00	250.00
d. Communication equipment	1,000.00	1,000.00
e. Communication equipment maintenance	7,500.00	7,500.00
f. Fire hose	2,000.00	2,000.00
g. Personal protective equipment	4,000.00	4,000.00
h. Uniforms	6,500.00	6,500.00
i. Small equipment	3,000.00	3,000.00
j. Small equipment maintenance	6,000.00	6,000.00
k. Vehicle maintenance	16,000.00	16,000.00
l. Maintenance tools	250.00	250.00
m. Gas and oil	10,000.00	10,000.00
n. Medical exams	<u>8,000.00</u>	<u>8,000.00</u>
TOTAL FIRE EQUIPMENT AND EXPENSE	\$91,500.00	\$91,500.00

	<u>BUDGET</u>	<u>APPROPRIATION</u>
4. <u>Debt Service</u>		
a. Monthly payments on Note - Series 2010	49,500.00	49,500.00
b. Loan interest - Series 2010	21,000.00	21,000.00
c. OSFM 0% interest loan	<u>12,500.00</u>	<u>12,500.00</u>
TOTAL DEBT SERVICE	\$83,000.00	\$83,000.00
5. <u>Buildings and Grounds Expense</u>		
a. Grounds maintenance	2,500.00	2,500.00
b. Building maintenance	6,000.00	6,000.00
c. Building supplies	1,500.00	1,500.00
d. Utilities	<u>8,000.00</u>	<u>8,000.00</u>
TOTAL BUILDINGS AND GROUNDS EXPENSE	\$18,000.00	\$18,000.00
6. <u>Capital Outlay</u>		
a. New equipment	20,000.00	20,000.00
b. Building construction	<u>0.00</u>	0.00
TOTAL CAPITAL OUTLAY	\$20,000.00	\$20,000.00
7. <u>Contingent</u>		
Contingencies	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL CONTINGENT	\$1,000.00	\$1,000.00
TOTAL GENERAL CORPORATE FUND	<u>\$654,750.00</u>	<u>\$654,750.00</u>

AMBULANCE SERVICE FUND

A. Beginning Cash on Hand and Estimated Receipts

1.	Cash on Hand at Beginning of Fiscal Year	396,620.32
2.	Real Estate Taxes	580,900.65
3.	Personal Property Replacement	2,000.00
4.	Ambulance Calls	140,000.00
5.	Interest	250.00
6.	Grants	60,000.00
7.	Miscellaneous	1,250.00
8.	Donations and Memorials	500.00
9.	Impact Fees	<u>0.00</u>
	TOTAL	\$1,181,520.97

B. Estimated Expenditures

(Constituting the budget and appropriations for the fiscal year beginning May 1, 2016 and ending April 30, 2016)

	<u>BUDGET</u>	<u>APPROPRIATION</u>
1. <u>Administrative Expense</u>		
a. Printing	750.00	750.00
b. Postage	500.00	500.00
c. Telephone	8,000.00	8,000.00
d. Office supplies	1,500.00	1,500.00
e. Office equipment lease	750.00	750.00
f. Office equipment maintenance	500.00	500.00
g. Legal fees	7,000.00	7,000.00
h. Association dues	3,500.00	3,500.00
i. Licensing fees	200.00	200.00
j. Travel and expense	4,000.00	4,000.00

	<u>BUDGET</u>	<u>APPROPRIATION</u>
k. General insurance	12,000.00	12,000.00
l. Health insurance	35,000.00	35,000.00
m. Accounting fees	6,500.00	6,500.00
n. Ambulance billing fees	11,000.00	11,000.00
o. Ambulance billing refund	5,000.00	5,000.00
p. Public education	1,000.00	1,000.00
q. Awards	2,500.00	2,500.00
r. Information systems consult	10,000.00	10,000.00
s. Information systems maintenance	2,000.00	2,000.00
t. Tax sharing - Richmond Township Fire Protection District	8,500.00	8,500.00
u. Payroll expense	<u>3,500.00</u>	<u>3,500.00</u>
TOTAL ADMINISTRATIVE EXPENSE	\$123,700.00	\$123,700.00
2. <u>Salary Expense</u>		
a. Trustee salary	2,500.00	2,500.00
b. Trustee training/stipend	1,250.00	1,250.00
c. Ambulance personnel salary	585,000.00	585,000.00
d. Pension	<u>15,500.00</u>	<u>15,500.00</u>
TOTAL SALARY EXPENSE	\$604,250.00	\$604,250.00
3. <u>Operational Expenses</u>		
a. Communication services	12,000.00	12,000.00
b. Training expense	15,000.00	15,000.00
c. Training equipment	250.00	250.00
d. Communication equipment	1,000.00	1,000.00
e. Communication equipment maintenance	7,500.00	7,500.00
f. Oxygen	2,500.00	2,500.00

	<u>BUDGET</u>	<u>APPROPRIATION</u>
g. Personal protective equipment	4,000.00	4,000.00
h. Uniforms	6,500.00	6,500.00
i. Small tools and equipment	4,000.00	4,000.00
j. Small equipment maintenance	6,000.00	6,000.00
k. Vehicle maintenance	16,000.00	16,000.00
l. Maintenance tools	250.00	250.00
m. Gas and oil	10,000.00	10,000.00
n. Medical exams	<u>8,000.00</u>	<u>8,000.00</u>
TOTAL OPERATIONAL EXPENSE	\$93,000.00	\$93,000.00
4. <u>Debt Service</u>		
a. Monthly payments on Note - Series 2010	49,500.00	49,500.00
b. Loan interest - Series 2010	<u>21,000.00</u>	<u>21,000.00</u>
TOTAL DEBT SERVICE	\$70,500.00	\$70,500.00
5. <u>Buildings and Grounds Expense</u>		
a. Grounds maintenance	2,500.00	2,500.00
b. Building maintenance	6,000.00	6,000.00
c. Building supplies	1,500.00	1,500.00
d. Utilities	<u>8,000.00</u>	<u>8,000.00</u>
TOTAL BUILDINGS AND GROUNDS EXPENSE	\$18,000.00	\$18,000.00
6. <u>Capital Outlay</u>		
a. New equipment	116,000.00	116,000.00
b. Building construction	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	\$116,000.00	\$116,000.00

	<u>BUDGET</u>	<u>APPROPRIATION</u>
7. <u>Contingent</u>		
Contingencies	<u>1,000.00</u>	<u>1,000.00</u>
TOTAL CONTINGENT	\$1,000.00	\$1,000.00
TOTAL AMBULANCE SERVICE FUND	<u>\$1,026,450.00</u>	<u>\$1,026,450.00</u>

PUBLIC LIABILITY INSURANCE FUND

A. Beginning Cash on Hand and Estimated Receipts		
1. Cash on Hand at Beginning of Fiscal Year		0.00
2. Real Estate Taxes		82,076.80
3. Personal Property Replacement		0.00
4. Interest		<u>0.00</u>
TOTAL		\$82,076.80

- B. **Estimated Expenditures**
 (Constituting the budget and appropriations for the fiscal year beginning May 1, 2016 and ending April 30, 2016)

	<u>BUDGET</u>	<u>APPROPRIATION</u>
1. Public liability insurance	6,500.00	6,500.00
2. Worker's compensation	<u>85,000.00</u>	<u>85,000.00</u>
TOTAL PUBLIC LIABILITY INSURANCE FUND	<u>\$91,500.00</u>	<u>\$91,500.00</u>

AUDIT FUND

A. Beginning Cash on Hand and Estimated Receipts		
1. Cash on hand at Beginning of Fiscal Year		0.00
2. Real Estate Taxes		6,758.56
3. Personal Property Replacement		<u>0.00</u>
		\$6,758.56

- B. **Estimated Expenditures**
 (Constituting the budget and appropriations for the fiscal year beginning May 1, 2016 and ending April 30, 2016)

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Auditing Expense and Fee	6,500.00	6,500.00
TOTAL AUDIT FUND	<u>\$6,500.00</u>	<u>\$6,500.00</u>

SOCIAL SECURITY FUND

A. Beginning Cash on Hand and Estimated Receipts		
1. Cash on Hand at Beginning of Fiscal Year		0.00
2. Real Estate Taxes		53,881.11
3. Personal Property Replacement		<u>0.00</u>
TOTAL		\$53,881.11
B. Estimated Expenditures		
(Constituting the budget and appropriations for the fiscal year beginning May 1, 2016 and ending April 30, 2016)		

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Social Security Expense pursuant to 40 ILCS 5/21-110	<u>69,000.00</u>	<u>69,000.00</u>
TOTAL SOCIAL SECURITY FUND	<u>\$69,000.00</u>	<u>\$69,000.00</u>

MEDICARE FUND

A. Beginning Cash on Hand and Estimated Receipts		
1. Cash on Hand at Beginning of Fiscal Year		0.00
2. Real Estate Taxes		0.00
3. Personal Property Replacement		<u>0.00</u>
TOTAL		\$0.00
B. Estimated Expenditures		
(Constituting the budget and appropriations for the fiscal year beginning May 1, 2016 and ending April 30, 2016)		

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Medicare Expense pursuant to 40 ILCS 5/21-110.1	<u>13,050.00</u>	<u>13,050.00</u>
TOTAL MEDICARE FUND	<u>\$13,050.00</u>	<u>\$13,050.00</u>

S U M M A R Y

A.	General Corporate Fund	654,750.00	654,750.00
B.	Ambulance Service Fund	1,026,450.00	1,026,450.00
C.	Public Liability Insurance Fund	91,500.00	91,500.00
D.	Audit Fund	6,500.00	6,500.00
E.	Social Security Fund	69,000.00	69,000.00
F.	Medicare Fund	<u>13,050.00</u>	<u>13,050.00</u>
TOTAL OF ALL FUNDS		\$1,861,250.00	\$1,861,250.00

SECTION II: As part of the annual budget, it is stated:

(a) That the cash on hand at the beginning of the fiscal year is \$396,620.32.

(b) That the estimated cash expected to be received during the fiscal year from all sources is \$1,678,753.18.

(c) That the estimated expenditures contemplated for the fiscal year are \$1,861,250.00.

(d) That the estimated cash expected to be on hand at the end of the fiscal year is 214,123.50.

SECTION IV: All unexpended balances of any item or items of any general appropriation made by this Ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation and for the same purposes or in a like appropriation made by this Ordinance.

SECTION V: This Ordinance shall take effect from and after its passage, approval and publication according to law.

APPROVED:

PRESIDENT

(CORPORATE SEAL)

ATTEST:

SECRETARY

PASSED: July 19, 2016

APPROVED: July 19, 2016

STATE OF ILLINOIS)
) SS
COUNTY OF McHENRY)

CERTIFICATION

I, HARVEY H. PETSKA, JR., do hereby certify that I am the duly elected, authorized and acting Secretary of the Board of Trustees of the SPRING GROVE FIRE PROTECTION DISTRICT, County of McHenry, State of Illinois, and that as such Secretary, I am the keeper of the records and minutes of the proceedings of the Board of Trustees of said District. I do hereby certify that the foregoing Ordinance hereto attached, entitled “AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE SPRING GROVE FIRE PROTECTION DISTRICT, McHENRY COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2016, AND ENDING APRIL 30, 2017, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE” is a true and correct copy of an Ordinance duly passed and approved at a regular meeting of said President and Board of Trustees held on the 19th day of July, 2016, at which time ____ Trustees were present and ____ Trustees were absent. Motion was made by Trustee _____ and seconded by Trustee _____ that the foregoing Ordinance be passed and approved. Upon roll-call vote, ____ Trustees voted AYE and ____ Trustees voted NAY, whereupon said Ordinance was declared duly passed and was thereupon approved by said President.

SECRETARY

(CORPORATE SEAL)