

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES-NOVEMBER 17, 2015  
7:00 PM**

1. CALL TO ORDER                      TIME 7:00                      PRESIDENT RUSHER
  
2. ROLL CALL                              PRESENT                              SECRETARY D. KATTNER  
L. Rusher                              Y \_\_\_\_\_  
E. Kattner                              Y \_\_\_\_\_  
D. Kattner                              Y \_\_\_\_\_  
H. Petska                              Y \_\_\_\_\_  
P. Tierney                              Y \_\_\_\_\_  
R. Curran, Atty.                      Y \_\_\_\_\_  
R. Tobiasz, Chief                      Y \_\_\_\_\_  
Visitors      **DC Tobiasz, LT Lynn, Scott Davis**
  
3. MINUTES OF THE PREVIOUS MEETING                      SECRETARY D. KATTNER  
MOTION TO APPROVE **P Tierney** \_\_\_\_\_ SECOND **H Petska** \_\_\_\_\_ VOTE **All Ayes**  
**Motion Carried**
4. TREASURER'S REPORT    TREASURER PETSKA  
MOTION TO APPROVE **E Kattner** \_\_\_\_\_ SECOND **H Petska** \_\_\_\_\_ VOTE **All Ayes**  
**Motion carried**
5. ACCOUNTS PAYABLE    TREASURER PETSKA  
MOTION TO APPROVE **D Kattner** \_\_\_\_\_ SECOND **L Rusher** \_\_\_\_\_ VOTE **All Ayes**  
**Motion Carried**
  
6. COMMITTEES/REPORTS
  - A. ATTORNEY
    1. Adoption of a Resolution Terminating the Intergovernmental Agreement establishing the Lake McHenry Counties SRT.  
**SRT units now div 4 Lake & div 5 McHenry County. Adopt resolution terminating IA with with Lake& McHenry SRT**  
**Motion to adopt resolution by P Tierney second D Kattner**  
**Vote all ayes**  
**Motion carried**
    2. Adoption of the 2015 Tax Levy.  
**Motion to accept 2015 tax levy E Kattner second H Petska**  
**Vote all ayes**  
**Motion carried**
  - B. BUSINESS REPORT  
**New computers installed along with Quickbooks 2016**  
**Fire Manager in place and working out bugs**  
**Benefit packages went out early November**
  - C. INSURANCE
    1. Review, discussion and possible action regarding Worker's Compensation Insurance.  
**Quote received from IPRF 11.1% reduction**
  - D. BUILDING AND GROUNDS  
**Snowplow ready & driveway marked**  
**Another roof leak in upstairs equipment room**  
**Annual CO calibration for truck bays to be completed**
  - E. EQUIPMENT MAINTENANCE
  - F. SPRING GROVE VILLAGE/SGFD  
**Senior center still possible pending grant for water hookup**  
**October 1 ISO change village put in E News letter**
  - G. FIRE PREVENTION BUREAU  
**Inspections continuing**
  - H. SAFETY COMMITTEE REPORT

**Agreed with need to secure trophies in bay area. Completed**

**I. CHIEF'S REPORT**

**Fox Lake Fire District will run referendum in March to ask voters of the village to dissolve Village FD and make it all District. Per Chief Hoehne the area inside Thelens that is in SGFD is not involved as it is in our FD.**

**Holiday Brunch Sunday December 6, 2015 9-noon**

**Working on gear replacement program will have quote for next meeting**

**Nick Zigante & Nicole McDevitt passed medic class & have license awaiting completion of probationary period. Should be completed early December**

**Nicole McDevitt passed FAE**

**Chief attended a meeting in Richmond regarding a regional SAFER grant for retention of volunteers / looking at options**

**7. OLD BUSINESS**

**A. Review, discussion and possible action regarding the Code of Conduct Policy.**

**Motion to approve code of conduct policy by P Tierney second E Kattner**

**Vote all ayes**

**Motion Carried**

**B. Review, discussion and possible action regarding the Administrative Assistant Position Description.**

**H Petska asked is total cost with pay& benefits would be and chief to figure a estimate**

**8. NEW BUSINESS**

**A. Discussion regarding the Medical and Safety Policy.**

**Review at next months meeting**

**9. PUBLIC PARTICIPATION**

**10. EXECUTIVE SESSSION**

**Motion to enter executive session by L Rusher second E Kattner**

**Vote all ayes**

**Motion Carried 8:32pm**

**A. Review of the minutes of the previous Executive Sessions closed to the public.**

**B. Personnel**

**Motion to end executive session P Tierney second D Kattner**

**Vote all ayes**

**Motion Carried 8:46pm**

**11. POST EXECUTIVE SESSION MOTIONS**

**A. Action regarding the minutes of the previous Executive Sessions closed to the public.**

**12. ADJOURNMENT**

**MOTION TO APPROVE D Kattner \_\_SECOND L Rusher \_\_\_\_ VOTE All Ayes\_**

**Motion Carried 8:47pm**