**SPRING GROVE FIRE PROTECTION DISTRICT**

**BOARD OF TRUSTEES**

**MONTHLY MEETING AGENDA-NOVEMBER 15, 2016**

**7:00 PM**

1. CALL TO ORDER TIME **7:02pm**\_\_\_\_\_\_\_ PRESIDENT RUSHER

2. ROLL CALL PRESENT SECRETARY D. KATTNER

L. Rusher **Y**\_\_\_\_\_\_\_\_

E. Kattner **Y**\_\_\_\_\_\_\_\_

D. Kattner **Y**\_\_\_\_\_\_\_\_

H. Petska **Y**\_\_7:08pm

P. Tierney **Y**\_\_\_\_\_\_\_\_

R. Curran, Atty. **Y**\_\_\_\_\_\_\_\_

R. Tobiasz, Chief **Y\_\_\_\_\_\_\_**

Visitors: **BC Illges, BC Tobiasz, BC Skillman, LT Lynn, LT Krysiak, Teri Weinberg,**

**Greg Gillund**

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER

MOTION TO APPROVE **E Kattner**\_ SECOND **P Tierney** VOTE

**Paul, Larry, Don, Ed, All Ayes**

**Motion Carried**

5. TREASURER’S REPORT TREASURER PETSKA

MOTION TO APPROVE **D Kattner**\_\_SECOND **L Rusher**\_VOTE

**Larry, Ed, Paul, Don, All Ayes**

**Motion Carried**

6. ACCOUNTS PAYABLE TREASURER PETSKA

MOTION TO APPROVE **P Tierney**\_\_SECOND **L Rusher**\_ VOTE **All Ayes**

**Motion Carried**

7. COMMITTEES/REPORTS

A. ATTORNEY

1. Approval of the 2016 Tax Levy Ordinance.

**Approval of 2016 tax levy ordinance for $1,519,000**

**Motion by P Tierney second E Kattner**

**Vote: All Ayes**

**Motion Carried**

**Atty Curran still working on Medicare fund to get approval**

**Atty Curran prepared memo for Dan Snell & Tavern**

B. BUSINESS REPORT

**Audit not finished. Waiting on Kevin Miller to finish some work. Extension filed with state.**

**Foreign Fire Tax of $10,211.02 received**

**We were denied all AFG grants this year. Ran out of money.**

**Filing of petitions for next years Consolidated Election will be held Dec. 12-19.**

**Will be posted on website & newspaper**

C. INSURANCE

**IPRF went down to $74,741 from $85,012**

**IPRF Grant for $7315 submitted. Should have check soon**

D. BUILDING AND GROUNDS

**Landscaping done & contract for spring sent off**

**Wellness committee looking at changes to workout room**

**Pure Air out serviced all units for heating season**

**Midwest Power Vac cleaned floor drains throughout bay floor.**

**McHenry County Health department inspected front tank, septic tanks & well. All Passed**

**ComEd picked up refrigerator waiting for $50 rebate check**

**Raynor Door out serviced all garage door openers & doors.**

**BC Illges looking into replacement doors & openers for uninsulated doors & looking into door timers so doors close automatically after apparatus leave to secure station.**

E. EQUIPMENT MAINTENANCE

**Generator load testing scheduled**

F. SPRING GROVE VILLAGE/SGFD

**Oxtoby house torn down. we have collected over $2,000 with a few more items left to sell.**

**Village considering changing to 2015 version of International Building Code. they will remove sprinklers from there adoption, which will also remove drywalling the ceiling of a trussed basement. Board has asked Chief Tobiasz to draft a letter to VOSG stating our opposition of removing sprinklers from the building code.**

**WAGS & Bowling Alley approved by zoning for the old Savaglio’s**

G. FIRE PREVENTION BUREAU

**New mexican restaurant & Sprint took up space of Antonio’s**

**Verizon moving into old plaza near Sweet Tomato**

**Starbucks coming to Jewel**

**Trunk or treat a success for Halloween**

H. SAFETY COMMITTEE REPORT

I. CHIEF’S REPORT

**Entire Policy manual to be completed for review at December meeting**

**Shredding is Nov 17**

**We will post for a Lieutenant’s test to be held after first of the year.**

**All students in class doing well**

**Fire North Chiefs discussing Functional Consolidation in light of at lest 2 of the 4 retiring by April 30, 2019 & one more possible by then. We would eventually like to have one trustee from each department attend a meeting.**

**Annual Brunch Dec. 4 9am - noon**

7. OLD BUSINESS

A. Opening of the Cardiac Monitor and AED Bids with review, discussion and possible purchase of

the monitors and/or AED.

**Zoll $58,975.80 2 monitors**

**Physio Control $40,365.56 2 monitors**

**Motion to purchase Physio Control for $40,365.56 P Tierney second E Kattner**

**Vote All ayes**

**Motion Carried**

**Zoll AED $3,058.15**

**Physio Control AED $2,816.10**

**Motion to purchase Physio Control AED for $2,816.10 P Tierney second E Kattner**

**Vote All Ayes**

**Motion Carried**

B. Approval to purchase one Lucas CPR Device.

**Motion to purchase Lucas CPR device with donated money H Petska second E Kattner**

**Vote All Ayes**

**Motion Carried**

**P Tierney suggested that we budget capital expense for purchase of second Lucas device**

C. Review, discussion and possible action regarding replacement of the snowmobile trailer.

**BC Illges presented prices for a drive on/off trailer for $3,784.10 or**

**drive on for $2,172.00**

**Board suggested trying trailer from antique truck & will review at December meeting**

1. NEW BUSINESS
2. Review, discussion and possible action regarding hiring of an Administrative Assistant.

**Board requested Chief calculate costs based on hours of work with & without benefits**

1. Review, discussion and possible action regarding utilizing three individuals as Acting Officers.

**Motion to approve Larry Vanhoorlebeke and Justin Kenyon as Acting Officers**

**Motion by P Tierney second L Rusher**

**Vote All Ayes**

**Motion carried**

1. Discussion regarding soliciting donations on behalf of the District.

**Discussed donations Greg Gillung speaking with contacts about possible donations**

9. PUBLIC PARTICIPATION

**David Forr did presentation for Target Solutions training & record management software.**

**Chief will meet with BC Skillman & Lt Lynn to discuss further**

11. ADJOURNMENT

MOTION TO APPROVE **D Kattner**\_\_SECOND **L Rusher**\_\_\_VOTE **9:32pm**

**Vote All Ayes**