**SPRING GROVE FIRE PROTECTION DISTRICT**

**BOARD OF TRUSTEES**

**MONTHLY MEETING AGENDA-NOVEMBER 15, 2016**

**7:00 PM**

 1. CALL TO ORDER TIME **7:02pm**\_\_\_\_\_\_\_ PRESIDENT RUSHER

 2. ROLL CALL PRESENT SECRETARY D. KATTNER

 L. Rusher **Y**\_\_\_\_\_\_\_\_

 E. Kattner **Y**\_\_\_\_\_\_\_\_

 D. Kattner **Y**\_\_\_\_\_\_\_\_

 H. Petska **Y**\_\_7:08pm

 P. Tierney **Y**\_\_\_\_\_\_\_\_

 R. Curran, Atty. **Y**\_\_\_\_\_\_\_\_

 R. Tobiasz, Chief **Y\_\_\_\_\_\_\_**

 Visitors: **BC Illges, BC Tobiasz, BC Skillman, LT Lynn, LT Krysiak, Teri Weinberg,**

 **Greg Gillund**

 3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER

 MOTION TO APPROVE **E Kattner**\_ SECOND **P Tierney** VOTE

 **Paul, Larry, Don, Ed, All Ayes**

 **Motion Carried**

 5. TREASURER’S REPORT TREASURER PETSKA

 MOTION TO APPROVE **D Kattner**\_\_SECOND **L Rusher**\_VOTE

 **Larry, Ed, Paul, Don, All Ayes**

 **Motion Carried**

 6. ACCOUNTS PAYABLE TREASURER PETSKA

 MOTION TO APPROVE **P Tierney**\_\_SECOND **L Rusher**\_ VOTE **All Ayes**

 **Motion Carried**

 7. COMMITTEES/REPORTS

 A. ATTORNEY

 1. Approval of the 2016 Tax Levy Ordinance.

 **Approval of 2016 tax levy ordinance for $1,519,000**

 **Motion by P Tierney second E Kattner**

 **Vote: All Ayes**

 **Motion Carried**

 **Atty Curran still working on Medicare fund to get approval**

 **Atty Curran prepared memo for Dan Snell & Tavern**

 B. BUSINESS REPORT

 **Audit not finished. Waiting on Kevin Miller to finish some work. Extension filed with state.**

 **Foreign Fire Tax of $10,211.02 received**

 **We were denied all AFG grants this year. Ran out of money.**

 **Filing of petitions for next years Consolidated Election will be held Dec. 12-19.**

 **Will be posted on website & newspaper**

 C. INSURANCE

 **IPRF went down to $74,741 from $85,012**

 **IPRF Grant for $7315 submitted. Should have check soon**

D. BUILDING AND GROUNDS

 **Landscaping done & contract for spring sent off**

 **Wellness committee looking at changes to workout room**

 **Pure Air out serviced all units for heating season**

 **Midwest Power Vac cleaned floor drains throughout bay floor.**

 **McHenry County Health department inspected front tank, septic tanks & well. All Passed**

 **ComEd picked up refrigerator waiting for $50 rebate check**

 **Raynor Door out serviced all garage door openers & doors.**

 **BC Illges looking into replacement doors & openers for uninsulated doors & looking into door timers so doors close automatically after apparatus leave to secure station.**

 E. EQUIPMENT MAINTENANCE

 **Generator load testing scheduled**

 F. SPRING GROVE VILLAGE/SGFD

 **Oxtoby house torn down. we have collected over $2,000 with a few more items left to sell.**

 **Village considering changing to 2015 version of International Building Code. they will remove sprinklers from there adoption, which will also remove drywalling the ceiling of a trussed basement. Board has asked Chief Tobiasz to draft a letter to VOSG stating our opposition of removing sprinklers from the building code.**

 **WAGS & Bowling Alley approved by zoning for the old Savaglio’s**

 G. FIRE PREVENTION BUREAU

 **New mexican restaurant & Sprint took up space of Antonio’s**

 **Verizon moving into old plaza near Sweet Tomato**

 **Starbucks coming to Jewel**

 **Trunk or treat a success for Halloween**

 H. SAFETY COMMITTEE REPORT

 I. CHIEF’S REPORT

 **Entire Policy manual to be completed for review at December meeting**

 **Shredding is Nov 17**

 **We will post for a Lieutenant’s test to be held after first of the year.**

 **All students in class doing well**

 **Fire North Chiefs discussing Functional Consolidation in light of at lest 2 of the 4 retiring by April 30, 2019 & one more possible by then. We would eventually like to have one trustee from each department attend a meeting.**

 **Annual Brunch Dec. 4 9am - noon**

 7. OLD BUSINESS

 A. Opening of the Cardiac Monitor and AED Bids with review, discussion and possible purchase of

 the monitors and/or AED.

 **Zoll $58,975.80 2 monitors**

 **Physio Control $40,365.56 2 monitors**

 **Motion to purchase Physio Control for $40,365.56 P Tierney second E Kattner**

 **Vote All ayes**

 **Motion Carried**

 **Zoll AED $3,058.15**

 **Physio Control AED $2,816.10**

 **Motion to purchase Physio Control AED for $2,816.10 P Tierney second E Kattner**

 **Vote All Ayes**

 **Motion Carried**

 B. Approval to purchase one Lucas CPR Device.

 **Motion to purchase Lucas CPR device with donated money H Petska second E Kattner**

 **Vote All Ayes**

 **Motion Carried**

 **P Tierney suggested that we budget capital expense for purchase of second Lucas device**

 C. Review, discussion and possible action regarding replacement of the snowmobile trailer.

 **BC Illges presented prices for a drive on/off trailer for $3,784.10 or**

 **drive on for $2,172.00**

 **Board suggested trying trailer from antique truck & will review at December meeting**

1. NEW BUSINESS
2. Review, discussion and possible action regarding hiring of an Administrative Assistant.

 **Board requested Chief calculate costs based on hours of work with & without benefits**

1. Review, discussion and possible action regarding utilizing three individuals as Acting Officers.

 **Motion to approve Larry Vanhoorlebeke and Justin Kenyon as Acting Officers**

 **Motion by P Tierney second L Rusher**

 **Vote All Ayes**

 **Motion carried**

1. Discussion regarding soliciting donations on behalf of the District.

  **Discussed donations Greg Gillung speaking with contacts about possible donations**

 9. PUBLIC PARTICIPATION

 **David Forr did presentation for Target Solutions training & record management software.**

 **Chief will meet with BC Skillman & Lt Lynn to discuss further**

11. ADJOURNMENT

 MOTION TO APPROVE **D Kattner**\_\_SECOND **L Rusher**\_\_\_VOTE **9:32pm**

 **Vote All Ayes**