

**SPRING GROVE FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
MONTHLY MEETING MINUTES-SEPTEMBER 15, 2015  
7:00 PM**

1. CALL TO ORDER                      **TIME\_ 7:03pm\_\_\_\_\_**                      PRESIDENT RUSHER
  
  2. ROLL CALL                              PRESENT                              SECRETARY D. KATTNER  
L. Rusher                                  **Y\_\_\_\_\_**  
E. Kattner                                  **Y\_\_\_\_\_**  
D. Kattner                                  **Y\_\_\_\_\_**  
H. Petska                                  **Y\_\_\_\_\_**  
P. Tierney                                  **Y\_\_\_\_\_**  
R. Curran, Atty.                          **Y\_\_\_\_\_**  
R. Tobiasz, Chief                          **Y\_\_\_\_\_**  
Visitors                                      **Staff**
  
  3. MINUTES OF THE PREVIOUS MEETING                              SECRETARY D. KATTNER  
MOTION TO APPROVE **H Petska\_\_\_\_\_** SECOND **E Kattner\_\_\_\_\_** VOTE All Ayes  
**Motion Carried**
  
  4. TREASURER'S REPORT                              TREASURER PETSKA  
MOTION TO APPROVE **E Kattner\_\_\_\_\_** SECOND **D Kattner\_\_\_\_\_** VOTE All Ayes  
**Motion Carried**
  
  5. ACCOUNTS PAYABLE                              TREASURER PETSKA  
MOTION TO APPROVE **D Kattner\_\_\_\_\_** SECOND **L Rusher\_\_\_\_\_** VOTE All Ayes  
**Motion Carried**
  
  6. COMMITTEES/REPORTS  
A. ATTORNEY  
B. BUSINESS REPORT
    1. Review, discussion and possible action regarding adoption of a Comprehensive Financial Policy.  
**Motion to hold special meeting for review of financial policy on 9-22-15 at 7:00pm**  
**Motion by L Rusher Second P Tierney Vote All Ayes**  
**Motion Carried**
    2. Review, discussion and possible action on budget/line item management.  
**Defer till special meeting**  
**Chief asked the board to consider reimbursement to Michelle Krysiak for a receipt she never turned in from August 29, 2013.**  
**Motion to reimburse by L Rusher Second E Kattner Vote**  
**P Tierney No L Rusher Yes H Petska Yes E Kattner Yes D Kattner Yes**  
**Motion Carried**
    3. Review, discussion and possible action moving the purchase of Software from Capital to Information Systems.  
**Defer till special meeting**
- MEETING RECESSED AT 7:30pm FOR JOINT MEETING WITH  
VILLAGE OF SPRING GROVE  
RETURN FROM RECESS 8:27pm**
- C. INSURANCE
    1. Review, discussion and possible action regarding the bidding of Worker's Compensation Insurance for Calendar Year 2016.  
**Attorney will check with Attorney General for opinion on bid requirement for insurance**  
**Chief is working with underwriter to try and get our fees reduced**

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PAGE 2**

- Chief reviewing ESIP risk report and found some glaring errors he will be contacting them about. Chief will report a next meeting after contacting them about the errors.**
- D. BUILDING AND GROUNDS
    - Chief receiving quotes for HVAC yearly service**
  - E. EQUIPMENT MAINTENANCE
    - 1852 in paint / earliest return 9-21-15**
    - Bill to be sent to Foster Coach for all of time & materials Joe Tobiasz put into setting up loaner ambulance.**
  - F. SPRING GROVE VILLAGE/SGFD
    - No combined open house this year with Village**
  - G. FIRE PREVENTION BUREAU
    - Fire drill at school on 9-15-15**
    - Breakfast with the Chief to be done mid October**
  - H. SAFETY COMMITTEE REPORT
  - I. CHIEF'S REPORT
    - Flu shots have started**
    - Bob Samuel Passed his Paramedic Exam**
    - SG FF Association will be doing the 2016 Steak Fry**
7. OLD BUSINESS
- A. Review, discussion and possible action approving purchase of Adaltec Fire Manager Software.
    - Defer to Special Meeting**
  - B. Review, discussion and possible action approving use of WebEx for distance learning.
  - C. Approval of the letter sent to the VOSG in lieu of producing a Resolution.
    - Ratify resolution to letter**
    - Motion to Approve P Tierney Second D Kattner Vote All Ayes**
  - D. Review, discussion and possible action regarding joining the Northern Illinois Association of Fire Protection Districts.
    - Fee of \$250**
    - Motion to Join Northern Illinois Association of Fire Protection Districts**
    - Motion to Approve P Tierney Second H Petska Vote All Ayes**
    - Motion Carried**
8. New Business
- 1. Review, discussion and possible action approving a 2 month Leave of Absence for a FF/Medic
    - Motion to approve LT Robel leave of absence for 2 months**
    - Motion to Approve E Kattner Second H Petska Vote All Ayes**
9. PUBLIC PARTICIPATION
- Retired Asst Chief Stevens announced the Explorer group kick off dinner will be on 9-21-15**
  - Full group of 16 Explorers this year & history to be done by the Chief**
10. EXECUTIVE SESSSION
- A. None planned.
11. ADJOURNMENT
- MOTION TO APPROVE D Kattner\_\_SECOND H Petska\_\_\_\_\_VOTE All Ayes**
  - Motion Carried 8:56pm**