

**SPRING GROVE FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
MONTHLY MEETING MINUTES-AUGUST 18, 2015
7:00 PM**

1. CALL TO ORDER TIME_7:00 pm_____ PRESIDENT RUSHER

2. ROLL CALL PRESENT SECRETARY D. KATTNER
L. Rusher **Y**_____
E. Kattner **Y**_____
D. Kattner **Y**_____
H. Petska **Y**_____
P. Tierney **Y**_____
R. Curran, Atty. **Y**_____
R. Tobiasz, Chief **Y**_____
Visitors Dr Ron Erdmann

3. MINUTES OF THE PREVIOUS MEETING SECRETARY D. KATTNER
MOTION TO APPROVE **P Tierney**_____ SECOND **H Petska**_____ VOTE **All Ayes**
Motion carried

4. TREASURER'S REPORT TREASURER PETSKA
MOTION TO APPROVE **E Kattner**_____ SECOND **H Petska**_____ VOTE **All Ayes**
Motion carried

5. ACCOUNTS PAYABLE TREASURER PETSKA
MOTION TO APPROVE **D Kattner**_____ SECOND **E Kattner**_____ VOTE **All Ayes**
Motion carried

6. COMMITTEES/REPORTS
A. ATTORNEY
Adjusted contract for loaner ambulance while districts 1852 is out for warranty repairs
B. BUSINESS REPORT
1. Review, discussion and possible action regarding the revised Ambulance and Fire Billing Policies and Procedures.
2 Letters to be sent before sending to collections for non-residents
Resident ambulance billing to be kept the same as current procedure
Motion to approve E Kattner Second H Petska Vote All Ayes
Motion carried
2. Review, discussion and possible action regarding a presentation by Dr. Ronald Erdman regarding the VOSG 1 year moratorium on Impact Fees.
Dr Erdman discussed 1 year impact fee moratorium that was passed without input from other tax bodies.
D Kattner asked if Chief Tobiasz could follow up with village on scheduling a joint meeting to discuss impact fee moratorium
Resolution letter to be written by Chief Tobiasz & Atty Curran to be sent to village
Motion to approve P Tierney second H Petska Vote All ayes
Motion carried
C. INSURANCE
1. Review, discussion and possible action regarding renewal of the health insurance policy.
Recommended to continue with Humana
Encourage staff to do Humana vitality participation to save money for the employee & district
September will look at workers compensation
D. BUILDING AND GROUNDS
Grounds work to be completed in September when weather is cooler
E. EQUIPMENT MAINTENANCE
1852 going back to Horton for warranty repairs/roughly 30 days

F. SPRING GROVE VILLAGE/SGFD

Temporary repairs being discussed with County & Village

G. FIRE PREVENTION BUREAU

Continuing to inspect & work on pre-plans goal is to have all reviewed by November

H. SAFETY COMMITTEE REPORT

I. CHIEF'S REPORT

Fire North consolidation presentation being worked on by chiefs

Savage run 8-22-15 Richardson Farm paying for staff & ambulance

New Firehouse software is installed and learning about it

Looking into Webex for online education. We will pilot in October

Looking into Fire Manager as capital purchase for scheduling

Highly recommended by P Tierney

P Tierney mentioned that on capital budget there isn't a line item listed for the purchase of Fire Manager software. Chief Tobiasz said that he would like to substitute this software for the Microsoft Office software that was proposed as a part of the capital line item. P Tierney also requested we review all of our financial policies to be certain we are following GASB and asked the Chief to provide copies of them along with our procedures for the next meeting

7. OLD BUSINESS

8. NEW BUSINESS

Discussed Northern Illinois fire alliance, Chief to fill out application for district to join

9. PUBLIC PARTICIPATION

10. EXECUTIVE SESSSION

11. ADJOURNMENT

MOTION TO APPROVE D Kattner __SECOND P Tierney __ VOTE All Ayes _____

Motion carried 8:35pm

Minutes written by Secretary D. Kattner